

NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL
(tel: 01926 843534, email: clerk@nortonlindseyparishcouncil.gov.uk)

To All Members of the Council

5 March 2026

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in Norton Lindsey Church Room, Church Road on Tuesday 10 March 2026 at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed: *JBendall*

Mrs Jennifer Bendall
Clerk and Responsible Financial Officer

There will be a period of up to 15 minutes at the beginning of the meeting where public questions and comments are invited.

Agenda

26/03/10/01 Record of members present

26/03/10/02 To receive apologies for absence

To receive, and consider for approval, apologies for absence and reasons given.

26/03/10/03 To receive declarations of interests (existence and nature) on Items on the Agenda

Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest, at this point or at any point during the meeting. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.

26/03/10/04 Minutes of the last meeting(s)

To approve and sign the minutes of the Ordinary Meeting held on 10 February 2026.

26/03/10/05 Clerk's report

To receive a report from the Clerk detailing:

1. actions taken following the previous meeting;
2. items actioned under the NLPC Scheme of Delegation; and
3. any day to day matters that NLPC should be aware of.

26/03/10/06 Items to be taken in private session

To determine which items, if any, of the Agenda should be taken with the public excluded.

26/03/10/07 Parish Council Action Plan 2025/2026

1. Improve the safety and quality of roads and footpaths;
2. Take steps to address climate change / improve the local environment;
3. Review and update website; and
4. Ensure heritage infrastructure is maintained and protected.

- 26/03/10/08 To discuss issues within the Parish relating to highways and public areas (eg. the state of the roads, parking, overgrown hedges, footpaths, etc)**
1. To receive an update on issues previously reported.
 2. To report any new issues to be notified to the relevant authorities.
- 26/03/10/09 To discuss arrangements for the Parish Assembly taking place on 21 April 2026**
- 26/03/10/10 Items for consideration and resolution**
None.
- 26/03/10/11 Items for information**
1. To note and consider correspondence received and resolve to action if appropriate.
Please note that following the issue of this agenda any correspondence received up to 5pm on the day before the meeting will be considered.
 2. To note any changes to legislation and regulations which relate to parish councils.
 3. Other items for information.
(Appendix 1 – circulated)
- 26/03/10/12 Finance**
1. To receive a report detailing account balances.
 2. To note payments received since last meeting.
 3. To note payments made since last meeting.
 4. To review and approve items of expenditure.
 5. To receive, approve and sign bank reconciliations prepared by the RFO.
(Appendix 2 – circulated)
- 26/03/10/13 Planning**
To consider planning policies, applications and appeals received, and resolve to submit comments where appropriate.
Please note that following the issue of this agenda any applications received up to 5pm on the day before the meeting will be considered.
(Appendix 3 – circulated)
- 26/03/10/14 To receive reports from Warwick District Council and Warwickshire County Council Councillors**
- 26/03/10/15 Parish Report / Items for next meeting**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.
- 26/03/10/16 Date of Next Meetings**
21 April 2026 – Parish Assembly
12 May 2026 – Annual / Ordinary Meetings
- 26/03/10/17 Close**

Appendix 1 – Items for Information

1. Correspondence

| Date | From | Subject |
|----------|---------------------|---|
| 07.02.26 | Monster Insights | Monthly Website Analytics Summary |
| 17.02.26 | WCC | Town and Parish Councils Reference Group notes from 20 January and future dates |
| 18.02.26 | WALC | Weekly Round Up No 151 |
| 27.02.26 | Warwickshire Police | Warwick Rural West Safer Neighbourhood Team |
| 04.03.26 | WCC | Town and Parish Councils Reference Group meeting 11 March |
| 04.03.26 | WALC | Weekly Round Up No 152 |
| | | |

2. Legislation / Regulations

| Date | Details |
|------|---------|
| - | |
| | |

3. Other items for information

| Date | Details |
|------|---------|
| - | |
| | |

Appendix 2 – Finance

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1. Account Balances:

| Account | Statement Date | Balance |
|--|------------------|-------------------|
| NatWest Current Account | 5 March 2026 | £2,586.77 |
| NatWest Reserve Account 1 | 30 January 2026 | £26,370.50 |
| NatWest Reserve Account 2 * | 30 January 2026 | £89.55 |
| Cambridge & Counties 95-Day Notice Account * | 5 August 2025 | £14,299.51 |
| Santander Everyday Saving Account * | 2 September 2025 | £1.08 |
| TOTAL | | £43,347.41 |

* Depot Fund

NB. The grant of £3,500 to NLCP Ltd has been paid from the current account. It was agreed that funds would only be transferred to the current account from the C&C 95-Day Notice Account to cover this payment if the current account runs low, as the C&C account pays interest.

2. Payments Received Since Last Meeting:

| Date | From / Details | Amount |
|------|----------------|--------|
| - | | |

3. Payments Made Since Last Meeting:

| Date | To / Details | Amount |
|--------------|----------------|---------|
| 2 March 2026 | Clerk / Salary | £355.94 |

The following payment was stated on the February meeting minutes as having been paid, but due to issues with transferring funds between accounts, the payment was not made until March.

| | | |
|--------------|---|-----------|
| 5 March 2026 | Wolverton Primary School / donation towards 'sesquicentennial appeal' | £3,000.00 |
|--------------|---|-----------|

4. Items of Expenditure to be reviewed and approved:

| Date | To / Details | Amount |
|---------------|--|---------|
| 10 March 2026 | Guru Cloud Hosting / website hosting | £241.61 |
| 10 March 2026 | Clerk / expenses | £14.55 |
| 10 March 2025 | N Peall / honorarium for maintenance of Millennium Green | £50.00 |

Appendix 2 – Finance

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NORTON LINDSEY PARISH COUNCIL

Accounts Year To Date as at 10 March 2026

Reconciled to NatWest Current Account statement dated 5 March 2026, NatWest Reserve Account 1 statement dated 30 January 2026 and Reserve Account 2 statement dated 30 January 2026, C&C 95 Day Notice Account statement dated 5 August 2025 and Santander Business Everyday Saver Account dated 2 September 2024

| 2024/2025 Actual Year End | Item | 2025/2026 Budget | 2025/2026 Actual YTD | 2025/2026 Likely out-turn |
|---|--|---|-------------------------|--------------------------------------|
| BROUGHT FORWARD: BALANCE OF ACCOUNTS | | | | |
| £ 8,019.50 | Current A/C | £ 13,306.03 | £ 14,446.37 | |
| £ 12,760.83 | General Reserves, Asset Fund, Electoral Expenses (Reserve A/C 1) | £ 13,912.69 | £ 12,940.40 | |
| £ 3,500.00 | General Reserves (Cambridge & Counties 95 Day Notice A/C) | £ 3,500.00 | £ 3,500.00 | |
| £ 87.54 | Depot Fund (Reserve A/C 2) | £ 88.39 | £ 88.77 | |
| £ 1.08 | Depot Fund (Santander A/C) | £ 1.08 | £ 1.08 | |
| £ 9,618.92 | Depot Fund (Cambridge & Counties 95 Day Notice Account) | £ 10,206.14 | £ 10,206.14 | |
| £ 33,987.87 | TOTAL BROUGHT FORWARD | £ 41,014.33 | £ 41,182.76 | |
| RECEIPTS | | | | |
| £ 10,750.00 | Precept | £ 10,750.00 | £ 10,750.00 | £ 10,750.00 A |
| £ - | VAT Refund | £ 632.08 | £ - | £ - A |
| £ 179.57 | Bank Interest: Reserve A/C 1 | £ 150.00 | £ 130.10 | £ 150.00 E |
| £ 1.23 | Bank Interest: Reserve A/C 2 | £ 1.20 | £ 0.78 | £ 1.20 E |
| £ - | Bank Interest: Santander | £ - | £ - | £ - A |
| £ 587.22 | Bank Interest: Cambridge & Counties | £ 400.00 | £ 593.37 | £ 593.37 A |
| £ 2,500.00 | Other | £ - | £ 16.00 | £ 16.00 E |
| £ 14,018.02 | TOTAL RECEIPTS | £ 11,933.28 | £ 11,490.25 | £ 11,510.57 E |
| GENERAL EXPENDITURE | | | | |
| £ 151.00 | WALC Subscription | £ 154.00 | £ 157.00 | £ 157.00 A |
| £ 300.00 | Insurance | £ 400.00 | £ 300.00 | £ 300.00 A |
| £ 70.00 | Seminars for Councillors | £ 150.00 | £ - | £ 150.00 E |
| £ - | Audit | £ - | £ - | £ - A |
| £ 4,137.12 | Staff costs (includes payments to HMRC) | £ 4,344.47 | £ 3,915.34 | £ 4,271.28 E |
| £ 20.25 | Clerk's travel expenses | £ 50.00 | £ 15.30 | £ 50.00 E |
| £ 52.50 | Home working allowance | £ 42.00 | £ 31.50 | £ 42.00 E |
| £ - | Admin Expenses: Stationery/Printing/Postage/etc | £ 125.00 | £ 6.30 | £ 125.00 E |
| £ - | Miscellaneous / Contingencies Fund | £ 500.00 | £ - | £ 500.00 E |
| £ 264.50 | Hire of Rooms | £ 120.00 | £ 85.00 | £ 120.00 E |
| £ 112.00 | Society of Local Council Clerks Membership | £ 120.00 | £ 150.00 | £ 150.00 A |
| £ 35.00 | Information Commissioners Office (data protection) | £ 40.00 | £ 47.00 | £ 47.00 A |
| £ - | Clerk's Training | £ 100.00 | £ - | £ 100.00 E |
| £ 16.10 | Website | £ 215.88 | £ 313.20 | £ 306.00 E |
| £ - | Election Costs Fund annual increase | £ 100.00 | £ 100.00 | £ 100.00 A |
| £ - | Assets Fund annual increase | £ 1,200.00 | £ 1,200.00 | £ 1,200.00 A |
| £ - | Section 137 Grants | £ 1,000.00 | £ 50.00 | £ 1,000.00 E |
| £ 1,011.10 | Grants under Discretionary Powers | £ 1,500.00 | £ 1,216.74 | £ 1,500.00 E |
| £ 299.00 | Biennial Parish Council Report | £ - | £ - | £ - E |
| £ - | Parish Plan | £ 500.00 | £ - | £ - E |
| £ - | Transfer to General Reserves | £ - | £ 15,000.00 | £ 15,000.00 A |
| £ - | Transfer to Assets Fund (eg. VAT refund on asset purchases, etc) | £ 390.29 | £ - | £ - A |
| £ 41.42 | VAT paid out on general expenditure (to be reclaimed) | £ 100.00 | £ 38.22 | £ 100.00 E |
| £ 6,509.99 | TOTAL GENERAL EXPENDITURE | £ 11,151.64 | £ 22,625.60 | £ 25,218.28 E |
| EXPENDITURE FROM RESERVES | | | | |
| £ - | Depot Fund *** | £ - | £ - | £ - E |
| £ - | Election Costs | £ - | £ - | £ - A |
| £ 260.95 | Assets Fund (purchase, repair, renewal, inspection) | £ - | £ - | £ - E |
| £ 52.19 | VAT paid out on Assets Fund expenditure (to be reclaimed) | £ - | £ - | £ - E |
| £ 313.14 | TOTAL EXPENDITURE FROM RESERVES | £ - | £ - | £ - E |
| BALANCE OF ACCOUNTS CARRIED FORWARD | | | | |
| Actual YTD 2024/2025 | | Budgeted Year End Out-Turn 31.03.26 | Actual YTD 2025/2026 | Likely Year End Out-Turn 31.03.26 |
| Current Account | | | | |
| £ 14,446.37 | Current A/C | £ 13,536.47 | £ 2,586.77 | £ 2,221.19 E |
| £ 14,446.37 | | £ 13,536.47 | £ 2,586.77 | £ 2,221.19 E |
| General Reserves | | | | |
| £ 12,940.40 | Reserve Account 1 | £ 15,752.98 | £ 26,370.50 | £ 29,332.57 E |
| £ 3,500.00 | Cambridge & Counties 95 Day Notice Account | £ 3,750.00 | £ 3,500.00 | £ 3,500.00 A |
| £ 16,440.40 | | £ 19,502.98 | £ 29,870.50 | £ 32,832.57 E |
| Depot Fund | | | | |
| £ 88.77 | Reserve Account 2 | £ 89.59 | £ 89.55 | £ 90.81 E |
| £ 1.08 | Santander Account | £ 1.08 | £ 1.08 | £ - A |
| £ 10,206.14 | Cambridge & Counties 95 Day Notice Account *** | £ 10,606.14 | £ 10,799.51 | £ 10,799.51 A |
| £ 10,295.99 | | £ 10,696.81 | £ 10,890.14 | £ 10,890.32 E |
| £ 41,182.76 | TOTAL CARRIED FORWARD | £ 43,736.26 | £ 43,347.41 | £ 42,444.08 E |
| DISPOSABLE FUNDS AT YEAR END | | | | |
| Actual YTD 2024/2025 | | Budgeted Year End Out-Turn at 31.03.26 | Actual YTD 2025/2026 | Likely Year End Out-Turn 31.03.26 |
| £ 41,182.76 | Total balance of accounts | £ 43,736.26 | £ 43,347.41 | £ 42,444.08 E |
| £ 3,200.00 | Less Sum retained for Electoral Expenses | £ 3,500.00 | £ 3,500.00 | £ 3,500.00 A |
| £ 8,449.53 | Less Sum retained for Asset Purchase, Renewal and Inspection | £ 10,886.65 | £ 10,849.53 | £ 10,849.53 E |
| £ 10,295.99 | Less Depot Fund | £ 10,696.81 | £ 10,890.14 | £ 10,890.56 E |
| £ - | Less Sum retained to cover one year's expenses (in case future Precept not paid) | £ 11,200.00 | £ 11,200.00 | £ 11,200.00 A |
| £ 19,237.24 | DISPOSABLE FUNDS | £ 7,452.80 | £ 6,907.74 | £ 6,003.99 E |

*** The grant of £3,500 to NLPC Ltd for the community garden has been paid from the current account. It was agreed that funds would only be transferred to the current account from the C&C 95-Day Notice Account to cover this payment if the current account runs low, due to the C&C account paying interest. Therefore, £3,500 in the C&C belongs to general reserves, NOT the depot fund.

A = actual
E = estimate

Appendix 3 – Planning

1. Planning Applications: to consider, and resolve to submit comments where appropriate:

| Reference | Address | Description | Deadline |
|-----------|---|--|----------|
| W/26/0066 | Norton Croft, Wolverton Road, Norton Lindsey, Warwick, CV35 8JL | Re-development of the site comprising: Demolition of Norton Croft and other buildings on site, the erection of 3no. single dwellings, extensions and alterations to Cotswold House erection of detached garages and associated works and the installation of retractable and removable cricket nets. | 13.03.26 |

2. To note planning applications received and considered under delegated powers:

| Reference | Address | Description | NLPC Comments |
|-----------|---------|-------------|---------------|
| - | | | |

3. To note planning application decisions:

| Reference | Address | Description | Decision |
|-----------|--|---|--------------------|
| W/25/1282 | 2 Hawkes Hill Close, Norton Lindsey, Warwick, CV35 8JZ | Erection of dual pitched dormer to front roof slope | Permission granted |
| | | | |

4. To receive updates to planning applications and to consider, and resolve to submit additional comments where appropriate:

| Reference | Address | Description / Update |
|-----------|---------|----------------------|
| - | | |

5. Planning Appeals: to consider, and resolve to submit comments where appropriate:

| Reference | Address | Description | Deadline |
|-----------|---------|-------------|----------|
| - | | | |

6. To note Planning Appeal Decisions received:

| Reference | Address | Description | Decision |
|-----------|---------|-------------|----------|
| - | | | |

7. To consider planning policies where appropriate

8. To discuss matters of concern regarding building works within Norton Lindsey (parish or village)