

DRAFT Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 10 March 2026

Present: Cllr J Stobart; Cllr N Brown; Cllr K Elmhirst; Cllr J Gilmore; Cllr M Neale; Cllr R Pocknell
WCC/WDC Cllr J Matecki (for part of the meeting)

Parish Clerk: J Bendall

Public: None

Public participation

None.

26/03/10/01 Record of members present
Noted.

26/03/10/02 To receive apologies for absence
Apologies were received from WDC Cllr P Phillips.

26/03/10/03 To receive declarations of interests (existence and nature) on Items on the Agenda
None.

26/03/10/04 Minutes of the last meeting(s)
The minutes of the Ordinary Meeting held on 10 February 2026 were taken as read, APPROVED and signed by the Chair.

26/03/10/05 Clerk's report
To receive a report from the Clerk detailing:

- 1. Actions taken following the previous meeting (not covered elsewhere on the agenda)**
None.
- 2. Items actioned under the NLPC Scheme of Delegation**
None.
- 3. Any day to day matters that NLPC should be aware of**
None.

26/03/10/06 Items to be taken in private session
To determine which items, if any, of the Agenda should be taken with the public excluded.
It was RESOLVED that there are no items to be discussed with the public excluded.

26/03/10/07 Parish Council Action Plan 2025/2026

- 1. Improve the safety and quality of roads and footpaths;**
Nothing to report.
- 2. Take steps to address climate change / improve the local environment;**
It was noted that the first mow of the season has taken place, but the contractors have cut part of the area between Copper Crest and Waylands on Wolverton Road which is designated for rewilding.
- 3. Review and update website;**
Cllr Brown has been working on the new website and is due to send a "preview" round to all councillors for their views. It was noted that website accessibility requirements could have an impact on how information is uploaded to the website.

4. Ensure heritage infrastructure is maintained and protected.

Cllr Neale has acquired three quotes for the necessary conservation works on the Queen Victoria signpost. Stonemasons of Worcester has quoted £2,290 with an additional £500 to steam clean the stonework; M Power & Sons quoted £4,550 with an additional £1,175 for cleaning; and Ruscott Stonemasons quoted £2,990 for the conservation works, or £3,510 if a crane is required, plus £710 for the cleaning. All prices are minus VAT.

It was noted that the Conservation Officer at WDC wanted to see further details of the methodology used in the repair, plus precise details of the mortar mix, and a photograph showing the stone to be used for the replacement cap.

It was agreed that the Stonemasons of Worcester quote would be accepted, and Cllr Neale would get the information required by WDC.

ACTION: Cllr Neale

26/03/10/08 To discuss issues within the Parish relating to highways and public areas (eg. the state of the roads, parking, overgrown hedges, footpaths, etc)

1. To receive an update on issues previously reported.

- Blocked surface drains on the left-hand side of Snitterfield Lane:
Cllr Matecki advised that the gully cleaning in the parish was imminent.

ACTION: Cllr Matecki

- Removal of the dog poo bin by the pedestrian access to the playing field:
Done.
- Blocked public bridleway W87 from Littleworth to Lower Norton:
Cllr Matecki advised there was no update, other than the land owner stating that the gate is not locked so people can go through it to access the bridleway.

ACTION: Cllr Matecki

- Slabs retaining the earth bank outside Felsted:
The Clerk to chase County Highways for an update.

ACTION: Clerk

- Streetlight opposite Church Road:
Having previously been on constantly, the fault is now intermittent. Cllr Neale has reported it to Warwick District Council.
- Pothole on Wolverton Road outside Stowey has been marked for repair.
Done.
- Several potholes have formed at the junction of Curlieu Lane and Wolverton Road.
Reported.
- The gate on the Blacon Farm track is being locked again:
Cllr Matecki to follow up.

ACTION: Cllr Matecki

- Inconsiderate parking on Church Road:
A note has been put in the Parish Magazine asking residents to park considerately.
- Not in Norton Lindsey parish, but on the northbound carriageway of Watery Lane there are several drains where the surrounding tarmac has broken away and deep potholes are being formed.
Reported.
- The meeting noted the response from the WCC Director of Highways to NLPC's concerns raised during his attendance at the December 2025 meeting.

2. To report any new issues to be notified to the relevant authorities.

- The streetlight by the post box on Main Street is not working again.
- There is a pothole in the middle of the road by Tamarin Farm.
- A toilet has been dumped at the junction of Warwick Road and Watery Lane.

ACTION: Clerk

26/03/10/09 To discuss arrangements for the Parish Assembly taking place on 21 April 2026

It was agreed that the Parish Assembly would follow the same format as usual, and it will take place at 7pm in the Church Room. A note will be printed in the April Parish Magazine, and the agenda will be displayed on noticeboards, on the website and on Facebook from 10 April. Cllr Brown to write the biennial Parish Report for distribution before the Parish Assembly.

26/03/10/10 Items for consideration and resolution

None.

26/03/10/11 Items for information

1. **To note and consider correspondence received and resolve to action if appropriate.** NOTED.
2. **To note any changes to legislation and regulations which relate to parish councils.** NONE.
3. **Other items for information.** NONE.

(Appendix 1 – circulated)

26/03/10/12 Finance

1. **To receive a report detailing account balances.** RECEIVED.
2. **To note payments received since last meeting.** NOTED.
3. **To note payments made since last meeting.** NOTED.
4. **To review and approve items of expenditure.** NONE.
5. **To receive, approve and sign bank reconciliations prepared by the RFO.** RECEIVED.

(Appendix 2 – circulated)

26/03/10/13 Planning

To consider planning policies, applications and appeals received, and resolve to submit comments where appropriate (Appendix 3 – circulated)

Noted.

Following discussion, it was agreed that NLPC objects to the application at Norton Croft (W/26/0066) on the grounds that the proposed building is forward of the current principal elevations and the effect it would have on the street scene. NLPC also made neutral observations:

1. that appropriate planning conditions must be put in place to ensure that the cricket ball strike mitigation contained in the application is consistently used and appropriately maintained in perpetuity at no cost to the Norton Lindsey Village Hall & Playing Fields CIO, other village organisations or the public; and
2. that the location of the houses at the rear of an existing house(s) does not constitute development “along street frontages” as set out for limited infill villages in the current iteration of the Local Plan, in which Norton Lindsey is designated a limited infill village in the green belt.

Cllr Brown to draft the response to the planning application for approval prior to submission by the deadline.

There was also a discussion regarding alterations to the barn at Blacon Farm. NLPC’s concerns have been passed onto Wolverton Parish Council. A permission in principle application for the erection of up to 6 houses at Hornbeam Paddocks on Wolverton Road, in Claverdon parish, was also discussed.

ACTION: Cllr Brown / Clerk

26/03/10/14 To receive reports from Warwick District Council and Warwickshire County Council Councillors
Warwick District Council

- The budget was approved at the WDC meeting in February, with a 2.99% increase for 2026/27 on the District Council's portion of Council Tax charges for the year ahead, equating to a rise of £5.61 per year (11p per week) for households living in a Band D property.

Warwickshire County Council

- WCC has approved its budget for 2026/27, alongside the medium-term financial strategy for the next five years. The budget sets out the Council's commitment to protecting essential services, supporting council taxpayers with cost-of-living pressures and investing in key Council priorities against the backdrop of ongoing economic challenges.
- Of particular note, there was an additional £0.100m budget allocation for rural community support across the county following the collapse of the Warwickshire Rural Community Council, and an additional £0.180m budget secured for more frequent gulley cleaning.
- The portfolio holder for transport and planning has backtracked on the decision to increase the cost of 15-minute parking prices from 30p to 45p. Cllr Matecki had spoken out against the 15-minute changes saying keeping them at 35p would cost the council less than £24,000 per year but could encourage greater local spending and support town centres. He had also pointed out the change would only impact the south of the county as there are no on-street parking charges in Nuneaton and Bedworth and North Warwickshire.
- The leader of WCC is facing a vote of no confidence after opposition councillors tabled a motion questioning his conduct in office.

26/03/10/15 Parish Report / Items for next meeting

- Cllr Brown advised that he had submitted NLPC's response to the Local Government Reorganisation consultation.
- Cllr Neale to attend the next meeting of the Hatton New Village Joint Parishes Liaison Group.
- There have been no applications to date for the parish councillor vacancy.
- Cllr Neale to write the Parish Report for the April magazine.

ACTION: Cllr Neale

26/03/10/16 Date of Next Meetings

21 April 2026 – Parish Assembly
12 May 2026 – Annual / Ordinary Meetings

26/03/10/17 Close

The meeting closed at 9.10 pm.

Appendix 1 – Items for Information

1. Correspondence

Date	From	Subject
07.02.26	Monster Insights	Monthly Website Analytics Summary
17.02.26	WCC	Town and Parish Councils Reference Group notes from 20 January and future dates
18.02.26	WALC	Weekly Round Up No 151
27.02.26	Warwickshire Police	Warwick Rural West Safer Neighbourhood Team
04.03.26	WCC	Town and Parish Councils Reference Group meeting 11 March
04.03.26	WALC	Weekly Round Up No 152

2. Legislation / Regulations

Date	Details
-	

3. Other items for information

Date	Details
-	

Appendix 2 – Finance

Page 1/2

1. Account Balances:

Account	Statement Date	Balance
NatWest Current Account	5 March 2026	£2,586.77
NatWest Reserve Account 1	30 January 2026	£26,370.50
NatWest Reserve Account 2 *	30 January 2026	£89.55
Cambridge & Counties 95-Day Notice Account *	5 August 2025	£14,299.51
Santander Everyday Saving Account *	2 September 2025	£1.08
TOTAL		£43,347.41

* Depot Fund

NB. The grant of £3,500 to NLCP Ltd has been paid from the current account. It was agreed that funds would only be transferred to the current account from the C&C 95-Day Notice Account to cover this payment if the current account runs low, as the C&C account pays interest.

2. Payments Received Since Last Meeting:

Date	From / Details	Amount
-		

3. Payments Made Since Last Meeting:

Date	To / Details	Amount
2 March 2026	Clerk / Salary	£355.94

The following payment was stated on the February meeting minutes as having been paid, but due to issues with transferring funds between accounts, the payment was not made until March.

5 March 2026	Wolverton Primary School / donation towards 'sesquicentennial appeal'	£3,000.00

4. Items of Expenditure to be reviewed and approved:

Date	To / Details	Amount
10 March 2026	Guru Cloud Hosting / website hosting	£241.61
10 March 2026	Clerk / expenses	£14.55
10 March 2025	N Peall / honorarium for maintenance of Millennium Green	£50.00

Appendix 2 – Finance

Page 2/2

NORTON LINDSEY PARISH COUNCIL

Accounts Year To Date as at 10 March 2026

Reconciled to NatWest Current Account statement dated 5 March 2026, NatWest Reserve Account 1 statement dated 30 January 2026 and Reserve Account 2 statement dated 30 January 2026, C&C 95 Day Notice Account statement dated 5 August 2025 and Santander Business Everyday Saver Account dated 2 September 2024

2024/2025 Actual Year End	Item	2025/2026 Budget	2025/2026 Actual YTD	2025/2026 Likely out-turn
BROUGHT FORWARD: BALANCE OF ACCOUNTS				
£ 8,019.50	Current A/C	£ 13,306.03	£ 14,446.37	
£ 12,760.83	General Reserves, Asset Fund, Electoral Expenses (Reserve A/C 1)	£ 13,912.69	£ 12,940.40	
£ 3,500.00	General Reserves (Cambridge & Counties 95 Day Notice A/C)	£ 3,500.00	£ 3,500.00	
£ 87.54	Depot Fund (Reserve A/C 2)	£ 88.39	£ 88.77	
£ 1.08	Depot Fund (Santander A/C)	£ 1.08	£ 1.08	
£ 9,618.92	Depot Fund (Cambridge & Counties 95 Day Notice Account)	£ 10,206.14	£ 10,206.14	
£ 33,987.87	TOTAL BROUGHT FORWARD	£ 41,014.33	£ 41,182.76	
RECEIPTS				
£ 10,750.00	Precept	£ 10,750.00	£ 10,750.00	£ 10,750.00 A
£ -	VAT Refund	£ 632.08	£ -	£ - A
£ 179.57	Bank Interest: Reserve A/C 1	£ 150.00	£ 130.10	£ 150.00 E
£ 1.23	Bank Interest: Reserve A/C 2	£ 1.20	£ 0.78	£ 1.20 E
£ -	Bank Interest: Santander	£ -	£ -	£ - A
£ 587.22	Bank Interest: Cambridge & Counties	£ 400.00	£ 593.37	£ 593.37 A
£ 2,500.00	Other	£ -	£ 16.00	£ 16.00 E
£ 14,018.02	TOTAL RECEIPTS	£ 11,933.28	£ 11,490.25	£ 11,510.57 E
GENERAL EXPENDITURE				
£ 151.00	WALC Subscription	£ 154.00	£ 157.00	£ 157.00 A
£ 300.00	Insurance	£ 400.00	£ 300.00	£ 300.00 A
£ 70.00	Seminars for Councillors	£ 150.00	£ -	£ 150.00 E
£ -	Audit	£ -	£ -	£ - A
£ 4,137.12	Staff costs (Includes payments to HMRC)	£ 4,344.47	£ 3,915.34	£ 4,271.28 E
£ 20.25	Clerk's travel expenses	£ 50.00	£ 15.30	£ 50.00 E
£ 52.50	Home working allowance	£ 42.00	£ 31.50	£ 42.00 E
£ -	Admin Expenses: Stationery/Printing/Postage/etc	£ 125.00	£ 6.30	£ 125.00 E
£ -	Miscellaneous / Contingencies Fund	£ 500.00	£ -	£ 500.00 E
£ 264.50	Hire of Rooms	£ 120.00	£ 85.00	£ 120.00 E
£ 112.00	Society of Local Council Clerks Membership	£ 120.00	£ 150.00	£ 150.00 A
£ 35.00	Information Commissioners Office (data protection)	£ 40.00	£ 47.00	£ 47.00 A
£ -	Clerk's Training	£ 100.00	£ -	£ 100.00 E
£ 16.10	Website	£ 215.88	£ 313.20	£ 306.00 E
£ -	Election Costs Fund annual increase	£ 100.00	£ 100.00	£ 100.00 A
£ -	Assets Fund annual increase	£ 1,200.00	£ 1,200.00	£ 1,200.00 A
£ -	Section 137 Grants	£ 1,000.00	£ 50.00	£ 1,000.00 E
£ 1,011.10	Grants under Discretionary Powers	£ 1,500.00	£ 1,216.74	£ 1,500.00 E
£ 299.00	Biennial Parish Council Report	£ -	£ -	£ - E
£ -	Parish Plan	£ 500.00	£ -	£ - E
£ -	Transfer to General Reserves	£ -	£ 15,000.00	£ 15,000.00 A
£ -	Transfer to Assets Fund (eg. VAT refund on asset purchases, etc)	£ 390.29	£ -	£ - A
£ 41.42	VAT paid out on general expenditure (to be reclaimed)	£ 100.00	£ 38.22	£ 100.00 E
£ 6,509.99	TOTAL GENERAL EXPENDITURE	£ 11,151.64	£ 22,625.60	£ 25,218.28 E
EXPENDITURE FROM RESERVES				
£ -	Depot Fund ***	£ -	£ -	£ - E
£ -	Election Costs	£ -	£ -	£ - A
£ 260.95	Assets Fund (purchase, repair, renewal, inspection)	£ -	£ -	£ - E
£ 52.19	VAT paid out on Assets Fund expenditure (to be reclaimed)	£ -	£ -	£ - E
£ 313.14	TOTAL EXPENDITURE FROM RESERVES	£ -	£ -	£ - E
BALANCE OF ACCOUNTS CARRIED FORWARD				
Actual YTD 2024/2025		Budgeted Year End Out-Turn 31.03.26	Actual YTD 2025/2026	Likely Year End Out-Turn 31.03.26
Current Account				
£ 14,446.37	Current A/C	£ 13,536.47	£ 2,586.77	£ 2,221.19 E
£ 14,446.37		£ 13,536.47	£ 2,586.77	£ 2,221.19 E
General Reserves				
£ 12,940.40	Reserve Account 1	£ 15,752.98	£ 26,370.50	£ 29,332.57 E
£ 3,500.00	Cambridge & Counties 95 Day Notice Account	£ 3,750.00	£ 3,500.00	£ 3,500.00 A
£ 16,440.40		£ 19,502.98	£ 29,870.50	£ 32,832.57 E
Depot Fund				
£ 88.77	Reserve Account 2	£ 89.59	£ 89.55	£ 90.81 E
£ 1.08	Santander Account	£ 1.08	£ 1.08	£ - A
£ 10,206.14	Cambridge & Counties 95 Day Notice Account ***	£ 10,606.14	£ 10,799.51	£ 10,799.51 A
£ 10,295.99		£ 10,696.81	£ 10,890.14	£ 10,890.32 E
£ 41,182.76	TOTAL CARRIED FORWARD	£ 43,736.26	£ 43,347.41	£ 42,444.08 E
DISPOSABLE FUNDS AT YEAR END				
Actual YTD 2024/2025		Budgeted Year End Out-Turn at 31.03.26	Actual YTD 2025/2026	Likely Year End Out-Turn 31.03.26
£ 41,182.76	Total balance of accounts	£ 43,736.26	£ 43,347.41	£ 42,444.08 E
£ 3,200.00	Less Sum retained for Electoral Expenses	£ 3,500.00	£ 3,500.00	£ 3,500.00 A
£ 8,449.53	Less Sum retained for Asset Purchase, Renewal and Inspection	£ 10,886.65	£ 10,849.53	£ 10,849.53 E
£ 10,295.99	Less Depot Fund	£ 10,696.81	£ 10,890.14	£ 10,890.56 E
£ -	Less Sum retained to cover one year's expenses (in case future Precept not paid)	£ 11,200.00	£ 11,200.00	£ 11,200.00 A
£ 19,237.24	DISPOSABLE FUNDS	£ 7,452.80	£ 6,907.74	£ 6,003.99 E

*** The grant of £3,500 to NLCP Ltd for the community garden has been paid from the current account. It was agreed that funds would only be transferred to the current account from the C&C 95-Day Notice Account to cover this payment if the current account runs low, due to the C&C account paying interest. Therefore, £3,500 in the C&C belongs to general reserves, NOT the depot fund.

A = actual
E = estimate

Appendix 3 – Planning

1. Planning Applications: to consider, and resolve to submit comments where appropriate:

Reference	Address	Description	Deadline
W/26/0066	Norton Croft, Wolverton Road, Norton Lindsey, Warwick, CV35 8JL	Re-development of the site comprising: Demolition of Norton Croft and other buildings on site, the erection of 3no. single dwellings, extensions and alterations to Cotswold House erection of detached garages and associated works and the installation of retractable and removable cricket nets.	13.03.26

2. To note planning applications received and considered under delegated powers:

Reference	Address	Description	NLPC Comments
-			

3. To note planning application decisions:

Reference	Address	Description	Decision
W/25/1282	2 Hawkes Hill Close, Norton Lindsey, Warwick, CV35 8JZ	Erection of dual pitched dormer to front roof slope	Permission granted

4. To receive updates to planning applications and to consider, and resolve to submit additional comments where appropriate:

Reference	Address	Description / Update
-		

5. Planning Appeals: to consider, and resolve to submit comments where appropriate:

Reference	Address	Description	Deadline
-			

6. To note Planning Appeal Decisions received:

Reference	Address	Description	Decision
-			

7. To consider planning policies where appropriate

8. To discuss matters of concern regarding building works within Norton Lindsey (parish or village)