

NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL
(tel: 01926 843534, email: clerk@nortonlindseyparishcouncil.gov.uk)

To All Members of the Council

8 January 2026

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in Norton Lindsey Church Room, Church Road on Tuesday 13 January 2026 at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed: *JBendall*

Mrs Jennifer Bendall
Clerk and Responsible Financial Officer

There will be a period of up to 15 minutes at the beginning of the meeting where public questions and comments are invited.

Agenda

26/01/13/01 Record of members present

26/01/13/02 To receive apologies for absence

To receive, and consider for approval, apologies for absence and reasons given.

26/01/13/03 To receive declarations of interests (existence and nature) on Items on the Agenda

Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest, at this point or at any point during the meeting. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.

26/01/13/04 Minutes of the last meeting(s)

To approve and sign the minutes of the Ordinary Meeting held on 9 December 2025.

26/01/13/05 Clerk's report

To receive a report from the Clerk detailing:

1. actions taken following the previous meeting;
2. items actioned under the NLPC Scheme of Delegation; and
3. any day to day matters that NLPC should be aware of.

26/01/13/06 Items to be taken in private session

To determine which items, if any, of the Agenda should be taken with the public excluded.

26/01/13/07 Parish Council Action Plan 2025/2026

1. Improve the safety and quality of roads and footpaths;
2. Take steps to address climate change / improve the local environment;
3. Review and update website; and
4. Ensure heritage infrastructure is maintained and protected.

26/01/13/08 **To discuss issues within the Parish relating to highways and public areas (eg. the state of the roads, parking, overgrown hedges, footpaths, etc)**

1. To receive an update on issues previously reported.
2. To report any new issues to be notified to the relevant authorities.

26/01/13/09 **Items for consideration and resolution**

1. To consider, and resolve to accept if appropriate, the proposed budget for the financial year 2025/26 (circulated to Councillors prior to the meeting) (*Local Government Finance Act 1992 s.41*).
2. To consider, and resolve to approve if appropriate, the Precept requirement for the 2025/26 financial year (*Local Government Finance Act 1992 s.41*).
3. To consider, and resolve to approve if appropriate, the grant applications received for the financial year 2024/25 (*various legislation*).
4. To consider, and resolve to approve if appropriate, the request from Langley Parish Council for the Clerk to share NLPC's laptop.
5. Due to the limited scrutiny of planning matters at the previous NLPC meeting held on 9 December 2025, Cllrs Neale and Elmhirst propose that NLPC reconsiders the applications for Brantwood (W/25/1514) and the Old Barn (W/25/1649/LB) and, after discussion, vote again as to whether NLPC supports, objects to or is neutral to these applications. To consider, and resolve to approve if appropriate.

26/01/13/10 **Items for information**

1. To note and consider correspondence received and resolve to action if appropriate.
Please note that following the issue of this agenda any correspondence received up to 5pm on the day before the meeting will be considered.
2. To note any changes to legislation and regulations which relate to parish councils.
3. Other items for information.
(Appendix 1 – circulated)

26/01/13/11 **Finance**

1. To note internal audit of accounts.
2. To receive a report detailing account balances.
3. To note payments received since last meeting.
4. To note payments made since last meeting.
5. To review and approve items of expenditure.
6. To receive, approve and sign bank reconciliations prepared by the RFO.
(Appendix 2 – circulated)

26/01/13/12 **Planning**

To consider planning policies, applications and appeals received, and resolve to submit comments where appropriate.

Please note that following the issue of this agenda any applications received up to 5pm on the day before the meeting will be considered.

(Appendix 3 – circulated)

26/01/13/13 **To receive reports from Warwick District Council and Warwickshire County Council Councillors**

26/01/13/14 **Parish Report / Items for next meeting**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

26/01/13/15 **Date of Next Meetings**

10 February 2026 - Ordinary Meeting
10 March 2026 - Ordinary Meeting

26/01/13/16 **Close**

Appendix 1 – Items for Information

1. Correspondence

Date	From	Subject
10.12.25	WALC	Weekly Round Up No 147
10.12.25	Cambridge & Counties Bank	Updated FSCS Information Sheet and Exclusion List
16.12.25	WCC	Join our residents panel
06.01.26	WCC	Temporary closure of C93 Norton Curlieu Lane
07.01.26	WALC	Weekly Round Up No 148
08.01.26	MonsterInsights	Website traffic summary
08.01.26	Cambridge & Counties Bank	The interest rate on your savings account is going down

2. Legislation / Regulations

Date	Details
-	

3. Other items for information

Date	Details
01.12.25	WRCC Announcement: Warwickshire Rural Community Council has ceased trading and closed all services with immediate effect

Appendix 2 – Finance

1. Account Balances:

Account	Statement Date	Balance
NatWest Current Account	28 November 2025	£4,172.59
NatWest Reserve Account 1	28 November 2025	£29,332.57
NatWest Reserve Account 2 *	28 November 2025	£89.40
Cambridge & Counties 95-Day Notice Account *	5 August 2025	£14,299.51
Santander Everyday Saving Account *	2 September 2024	£1.08
TOTAL		£47,895.15

* Depot Fund

NB. The grant of £3,500 to NLCP Ltd has been paid from the current account. It was agreed that funds would only be transferred to the current account from the C&C 95-Day Notice Account to cover this payment if the current account runs low, as the C&C account pays interest.

2. Payments Received Since Last Meeting:

Date	From / Details	Amount
-		

3. Payments Made Since Last Meeting:

Date	To / Details	Amount
12 December 2025	Information Commissioner's Office / annual fee	£47.00
22 December 2025	Clerk / Expenses July – December 2025	£35.85
22 December 2025	SLCC / Clerk's membership renewal	£150.00
22 December 2025	NL Church Room / hire July – December 2025	£40.00
22 December 2025	Cloud Next / domain name renewal	£60.00
29 December 2025	Clerk / Salary	£355.94

4. Items of Expenditure to be reviewed and approved:

Date	To / Details	Amount
-		

Accounts Year To Date as at 13 January 2025

Reconciled to NatWest Current Account statement dated 30 December 2025, NatWest Reserve Account 1 statement dated 30 December 2025 and Reserve Account 2 statement dated 28 November 2025, C&C 95 Day Notice Account statement dated 5 August 2025 and Santander Business Everyday Saver Account dated 2 September 2024

2024/2025 Actual Year End	Item	2025/2026 Budget	2025/2026 Actual YTD	2025/2026 Likely out-turn
BROUGHT FORWARD: BALANCE OF ACCOUNTS				
£ 8,019.50	Current A/C	£ 13,306.03	£ 14,446.37	
£ 12,760.83	General Reserves, Asset Fund, Electoral Expenses (Reserve A/C 1)	£ 13,912.69	£ 12,940.40	
£ 3,500.00	General Reserves (Cambridge & Counties 95 Day Notice Account)	£ 3,500.00	£ 3,500.00	
£ 87.54	Depot Fund (Reserve A/C 2)	£ 88.39	£ 88.77	
£ 1.08	Depot Fund (Santander A/C)	£ 1.08	£ 1.08	
£ 9,618.92	Depot Fund (Cambridge & Counties 95 Day Notice Account)	£ 10,206.14	£ 10,206.14	
£ 33,987.87	TOTAL BROUGHT FORWARD	£ 41,014.33	£ 41,182.76	
RECEIPTS				
£ 10,750.00	Precept	£ 10,750.00	£ 10,750.00	£ 10,750.00 A
£ -	VAT Refund	£ 632.08	£ -	£ - A
£ 179.57	Bank Interest: Reserve A/C 1	£ 150.00	£ 92.17	£ 150.00 E
£ 1.23	Bank Interest: Reserve A/C 2	£ 1.20	£ 0.63	£ 1.20 E
£ -	Bank Interest: Santander	£ -	£ -	£ - A
£ 587.22	Bank Interest: Cambridge & Counties	£ 400.00	£ 593.37	£ 593.37 A
£ 2,500.00	Other	£ -	£ 16.00	£ 16.00 E
£ 14,018.02	TOTAL RECEIPTS	£ 11,933.28	£ 11,452.17	£ 11,510.57 E
GENERAL EXPENDITURE				
£ 151.00	WALC Subscription	£ 154.00	£ 157.00	£ 157.00 A
£ 300.00	Insurance	£ 400.00	£ 300.00	£ 300.00 A
£ 70.00	Seminars for Councillors	£ 150.00	£ -	£ 150.00 E
£ -	Audit	£ -	£ -	£ - A
£ 4,137.12	Staff costs (includes payments to HMRC)	£ 4,344.47	£ 3,203.46	£ 4,344.47 E
£ 20.25	Clerk's travel expenses	£ 50.00	£ 15.30	£ 50.00 E
£ 52.50	Home working allowance	£ 42.00	£ 31.50	£ 42.00 E
£ -	Admin Expenses: Stationery/Printing/Postage/etc	£ 125.00	£ 6.30	£ 125.00 E
£ -	Miscellaneous / Contingencies Fund	£ 500.00	£ -	£ 500.00 E
£ 264.50	Hire of Rooms	£ 120.00	£ 85.00	£ 120.00 E
£ 112.00	Society of Local Council Clerks Membership	£ 120.00	£ 150.00	£ 150.00 A
£ 35.00	Information Commissioners Office (data protection)	£ 40.00	£ 47.00	£ 47.00 A
£ -	Clerk's Training	£ 100.00	£ -	£ 100.00 E
£ 16.10	Website	£ 215.88	£ 306.00	£ 306.00 E
£ -	Election Costs Fund annual increase	£ 100.00	£ 100.00	£ 100.00 A
£ -	Assets Fund annual increase	£ 1,200.00	£ 1,200.00	£ 1,200.00 A
£ -	Section 137 Grants	£ 1,000.00	£ -	£ 1,000.00 E
£ 1,011.10	Grants under Discretionary Powers	£ 1,500.00	£ 400.00	£ 1,500.00 E
£ 299.00	Biennial Parish Council Report	£ -	£ -	£ - E
£ -	Parish Plan	£ 500.00	£ -	£ - E
£ -	Transfer to General Reserves	£ -	£ 15,000.00	£ 15,000.00 A
£ -	Transfer to Assets Fund (eg. VAT refund on asset purchases, etc)	£ 390.29	£ -	£ - A
£ 41.42	VAT paid out on general expenditure (to be reclaimed)	£ 100.00	£ 38.22	£ 100.00 E
£ 6,509.99	TOTAL GENERAL EXPENDITURE	£ 11,151.64	£ 21,039.78	£ 25,291.47 E
EXPENDITURE FROM RESERVES				
£ -	Depot Fund ***	£ -	£ -	£ - E
£ -	Election Costs	£ -	£ -	£ - A
£ 260.95	Assets Fund (purchase, repair, renewal, inspection)	£ -	£ -	£ - E
£ 52.19	VAT paid out on Assets Fund expenditure (to be reclaimed)	£ -	£ -	£ - E
£ 313.14	TOTAL EXPENDITURE FROM RESERVES	£ -	£ -	£ - E
Actual YTD 2024/2025	BALANCE OF ACCOUNTS CARRIED FORWARD	Budgeted Year End Out-Turn 31.03.26	Actual YTD 2025/2026	Likely Year End Out- Turn 31.03.26
Current Account				
£ 14,446.37	Current A/C	£ 13,536.47	£ 4,172.59	£ 2,148.00 E
£ 14,446.37		£ 13,536.47	£ 4,172.59	£ 2,148.00 E
General Reserves				
£ 12,940.40	Reserve Account 1	£ 15,752.98	£ 29,332.57	£ 29,332.57 E
£ 3,500.00	Cambridge & Counties 95 Day Notice Account	£ 3,750.00	£ 3,500.00	£ 3,500.00 A
£ 16,440.40		£ 19,502.98	£ 32,832.57	£ 32,832.57 E
Depot Fund				
£ 88.77	Reserve Account 2	£ 89.59	£ 89.40	£ 90.81 E
£ 1.08	Santander Account	£ 1.08	£ 1.08	£ - A
£ 10,206.14	Cambridge & Counties 95 Day Notice Account ***	£ 10,606.14	£ 10,799.51	£ 10,799.51 A
£ 10,295.99		£ 10,696.81	£ 10,889.99	£ 10,890.32 E
£ 41,182.76	TOTAL CARRIED FORWARD	£ 43,736.26	£ 47,895.15	£ 42,370.89 E
Actual YTD 2024/2025	DISPOSABLE FUNDS AT YEAR END	Budgeted Year End Out-Turn at 31.03.26	Actual YTD 2025/2026	Likely Year End Out- Turn 31.03.26
£ 41,182.76	Total balance of accounts	£ 43,736.26	£ 47,895.15	£ 42,370.89 E
£ 3,200.00	Less Sum retained for Electoral Expenses	£ 3,500.00	£ 3,500.00	£ 3,500.00 A
£ 8,449.53	Less Sum retained for Asset Purchase, Renewal and Inspection	£ 10,886.65	£ 10,849.53	£ 10,849.53 E
£ 10,295.99	Less Depot Fund	£ 10,696.81	£ 10,889.99	£ 10,890.56 E
£ -	Less Sum retained to cover one year's expenses (in case future Precept not paid)	£ 11,200.00	£ 11,200.00	£ 11,200.00 A
£ 19,237.24	DISPOSABLE FUNDS	£ 7,452.80	£ 11,455.63	£ 5,930.80 E

*** The grant of £3,500 to NLCP Ltd for the community garden has been paid from the current account. It was agreed that funds would only be transferred to the current account from the C&C 95 Day Notice Account to cover this payment if the current account runs low, due to the C&C account paying interest. Therefore, £3,500 in the C&C belongs to general reserves, NOT the depot fund.

A = actual
E = estimate

Appendix 3 – Planning

1. Planning Applications: to consider, and resolve to submit comments where appropriate:

Reference	Address	Description	Deadline
W/25/1605	Land at Ward Hill, Warwick Road, Norton Lindsey, Warwick, CV35 8JD	Outline planning application (with all matters reserved apart from access) for erection of up to 6no. dwellinghouses and associated works.	Extended to 14.01.26
W/25/1737 AG	Littleworth Farm, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8HD	Prior approval notification under Schedule 2, Part 6, Class A for agricultural development consisting of the erection of a steel framed agricultural building.	For information only
The following applications may be reconsidered if NLPC votes in favour of doing so. See agenda item 26/01/13/09.5.			
W/25/1514	Brantwood, Main Street, Norton Lindsey, Warwick, CV35 8JA	Take down existing garden annexe, new replacement garden annexe	N/A
W/25/1649/LB	The Old Barn Cottage, Main Street, Norton Lindsey, Warwick, CV35 8JA	Alterations to existing ancillary accommodation in existing barn to be used solely as ancillary accommodation to the existing house	N/A

2. To note planning applications received and considered under delegated powers:

Reference	Address	Description	NLPC Comments
-			

3. To note planning application decisions:

Reference	Address	Description	Decision
-			

4. To receive updates to planning applications and to consider, and resolve to submit additional comments where appropriate:

Reference	Address	Description / Update
-		

5. Planning Appeals: to consider, and resolve to submit comments where appropriate:

Reference	Address	Description	Deadline
-			

6. To note Planning Appeal Decisions received:

Reference	Address	Description	Decision
APP/T3725/W/25/3367812	Lower Norton Farm, 20 Henley Road, Lower Norton, North Lindsey, Warwickshire CV35 8RB	Alterations and relocation of stables, retention of machinery - dry store and manege	Dismissed

7. To consider planning policies where appropriate

8. To discuss matters of concern regarding building works within Norton Lindsey (parish or village)