**NORTON LINDSEY PARISH COUNCIL**

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL

(tel: 01926 843534, email: nortonlindseypc@outlook.com)

To All Members of the Council 19 May 2022

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in Norton Lindsey Church Room, Church Road on Tuesday 24 May 2022 immediately following the Annual Meeting of Norton Lindsey Parish Council being held on the same evening.

The following business will be transacted.

Press and Public are invited to attend.

*JBendall*

Signed:

 Mrs Jennifer Bendall

 Clerk and Responsible Financial Officer

There will be a period of up to 15 minutes at the beginning of the meeting where public questions and comments are invited.

# Agenda

## 22/05/24/01 Record of members present

## 22/05/24/02 To receive apologies for absence

To receive, and consider for approval, apologies for absence and reasons given.

## 22/05/24/03 To receive declarations of interests (existence and nature) on Items on the Agenda

Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest, at this point or at any point during the meeting. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.

## 22/05/24/04 Minutes of the last meeting(s)

To approve and sign the minutes of the Ordinary Meeting held on 8 March 2022.

## 22/05/24/05 To provisionally approve the Minutes of the Annual Parish Assembly held on Wednesday 27 April 2022

 *Councillors are advised that the Minutes of the Annual Parish Assembly will be officially signed at the next Parish Assembly to be held in April 2023*

## 22/05/24/06 Clerk’s report

### To receive a report from the Clerk detailing:

### actions taken following the previous meeting;

### items actioned under the NLPC Scheme of Delegation; and

### any day to day matters that NLPC should be aware of.

## 22/05/24/07 Items to be taken in private session

To determine which items, if any, of the Agenda should be taken with the public excluded.

## 22/05/24/08 Parish Council Action Plan

## 22/05/24/09 To discuss issues within the Parish relating to highways and public areas (eg. the state of the roads, parking, overgrown hedges, footpaths, etc)

### To receive an update on issues previously reported.

### To report any new issues to be notified to the relevant authorities.

## 22/05/24/10 To receive an update on plans for celebrating the Queen’s Platinum Jubilee

 *(see also 22/05/24/11.1)*

## 22/05/24/11 Items for consideration and resolution

1. To consider, and resolve to approve if appropriate, the purchase of a tree to celebrate the Queen’s Platinum Jubilee *(Local Government Act 1972, s.137)*
2. To consider concerns from parishioners regarding displaying the Best Kept Village Certificate Noticeboard, and to resolve to agree the best way forward
3. To consider, and resolve to approve if appropriate, a salary increase for the Clerk following receipt of notification from NALC of the NJC 2021-2022 national salary award, to be back dated to 1 April 2021 *(Local Government Act 1972, s.112)*

## 22/05/24/12 Items for information

### To note and consider correspondence received and resolve to action if appropriate.

*Please note that following the issue of this agenda any correspondence received up to 5pm on the day before the meeting will be considered.*

### To note any changes to legislation and regulations which relate to parish councils.

### Other items for information.

(Appendix 1 – circulated)

## 22/05/24/13 Finance

### To note the internal audit of

### To receive a report detailing account balances.

### To note payments received since last meeting.

### To note payments made since last meeting.

### To review and approve items of expenditure.

### To receive, approve and sign bank reconciliations prepared by the RFO.

(Appendix 2 – circulated)

## 22/05/24/14 **Planning**

To consider planning policies, applications and appeals received, and resolve to submit comments where appropriate.

*Please note that following the issue of this agenda any applications received up to 5pm on the day before the meeting will be considered.*

(Appendix 3 – circulated)

## 22/05/24/15 To receive reports from Warwick District Council and Warwickshire County Council Councillors

## 22/05/24/16 **Parish Report / Items for next meeting**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate nor decision making.

## 22/05/24/17 Date of Next Meeting

To be confirmed

## 22/05/24/18 Close

# Appendix 1 – Items for Information

## Correspondence

|  |  |  |
| --- | --- | --- |
| **Date** | **From** | **Subject** |
| 10.03.22 | WALC | WALC Weekly Roundup Issue 1 |
| 17.03.22 | WALC | WALC Weekly Roundup Issue 2 |
| 21.03.22 | WCC | Warwickshire Road Safety Partnership asks the public not to buy an e-scooter |
| 24.03.22 | NALC | Make a change |
| 24.03.22 | WALC | WALC Weekly Roundup Issue 3 |
| 25.03.22 | WCC | Stratford-upon-Avon town centre proposals – consultation |
| 30.03.22 | NALC | Utility Aid |
| 30.03.22 | WDC | Platinum Jubilee events |
| 31.03.22 | WALC | WALC Weekly Roundup Issue 4 |
| 02.04.22 | SDC | New 123 waste service |
| 05.04.22 | WALC | WALC Weekly Roundup Issue 5 |
| 12.04.22 | WALC | WALC Weekly Roundup Issue 6 |
| 14.04.22 | Village Hall | Village Hall |
| 26.04.22 | WALC | WALC Weekly Roundup Issue 7 |
| 27.04.22 | WDC | Net zero carbon development plan document – regulation 19 consultation |
| 03.05.22 | WALC | WALC Weekly Roundup Issue 8 |
| 05.05.22 | Groundwork | West Mids Community Flood Resilience – calendar of free training |
| 09.05.22 | WDC | Model Code of Conduct |
| 10.05.22 | WALC | WALC Weekly Roundup Issue 9 |
| 13.05.22 | WALC | Warwickshire and West Midlands ALC Ltd – Company Limited by Guarantee |
| 16.05.22 | WALC | Warwickshire Town and Parish Council Reference Group – June meeting with Warwickshire Fire & Rescue |
| 17.05.22 | WALC | WALC Weekly Roundup Issue 10 |
| 18.05.22 | WALC | Chairman update and training in June |
| 18.05.22 | WDC | Open letter – Warwick District Council Merger Statement |
| 19.05.22 | MOD | ATO100 Kineton Station Open Day |
| 19.05.22 | Cambridge & Counties Bank | Increasing the interest rate on your 95 day business notice account |

## Legislation / Regulations

|  |  |
| --- | --- |
| **Date** | **Details** |
| 21.03.22 | LTN 31 | LOCAL COUNCIL GENERAL POWERS |
| 24.03.22 | LTN 89 | SUSTAINABLE ENERGY AND ELECTRIC VEHICLE CHARGING |
| 24.03.22 | LTN 87 | PROCUREMENT |
| 06.05.22 | LTN 80 | MEMBERS’ CONDUCT AND THE REGISTRATION AND DISCLOSURE OF THEIR INTERESTS (ENGLAND) |

## Other items for information

|  |  |
| --- | --- |
| **Date** | **Details** |
| - |  |
|  |  |
|  |  |

# Appendix 2 – Finance

## Account Balances:

|  |  |  |
| --- | --- | --- |
| **Account** | **Statement Date** | **Balance** |
| NatWest Current Account | 19 May 2022 |  £8,207.54 |
|  Less unpresented cheques / payments not reconciled to bank statement | £0.00 |
| NatWest Reserve Account 1 | 5 May 2022 |  £10,163.64 |
| NatWest Reserve Account 2 \* | 5 May 2022 | £86.00 |
| Cambridge & Counties 95-Day Notice Account \* | 31 July 2021 | £12,610.21 |
| Santander Everyday Saving Account \* | 2 September 2021 | £1.08 |
|  | *TOTAL* | **£36,077.09** |

\* Depot Fund

## Payments Received Since Last Meeting:

|  |  |  |
| --- | --- | --- |
| **Date** | **From / Details** | **Amount** |
| 29 April 2022 | Warwick District Council / 1st Half of Precept Payment | £5,000.00 |
| 28 February 2022 | NatWest Reserve Account 1 / Interest | £0.08 |
| 31 March 2022 | NatWest Reserve Account 1 / Interest | £0.09 |
| 05 May 2022 | NatWest Reserve Account 1 / Interest | £0.71 |
| 05 May 2022 | NatWest Reserve Account 2 / Interest | £0.01 |
| 19 May 2022 | HMRC / VAT reclaim | £550.87 |
|  |  |  |

## Payments Made Since Last Meeting:

|  |  |  |
| --- | --- | --- |
| **Date** | **To / Details** | **Amount** |
| 28 March 2022 | Clerk’s Salary | £271.44 |
| 28 April 2022 | Clerk’s Salary | £271.44 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Items of Expenditure to be reviewed and approved:

|  |  |  |
| --- | --- | --- |
| **Date** | **To / Details** | **Amount** |
|  | Neil |  |
|  | WALC |  |
|  |  |  |



# Appendix 3 – Planning

## Planning Applications: to consider, and resolve to submit comments where appropriate:

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Description** | **Deadline** |
| W/22/0524 | Horsley House Farm, Norton Curlieu Lane, Norton Lindsey | Single-storey extension to threshing barn to provide plant room and outdoor store; extension of noise attenuation garden wall | 27.05.22 |
| W/22/0525 LB | Horsley House Farm, Norton Curlieu Lane, Norton Lindsey | Listed building consent for single-storey extension to threshing barn to provide plant room and outdoor store; erection of adjacent noise attenuation garden wall, insertion of new internal staircase to create loft storage area; inclusion of ensuite facilities within two previously-consented bedrooms; and erection of wall within former farmyard. | 27.05.22 |
| W/22/0528 | Horsley House Farm, Norton Curlieu Lane, Norton Lindsey | Variation of condition 2 (approved plans) of planning permission W/18/1332, which removed condition 3 (dovecote details) and varied associated condition 2 (plan numbers) of planning permission W/16/1725 | 02.06.22 |
| W/22/0689 | Big House Farm, Church Road, Norton Lindsey, Warwick, CV35 8JE | Reorganisation and alteration of Big House Farm to create revised family accommodation | 31.05.22 |
| W/22/0690 LB | Big House Farm, Church Road, Norton Lindsey, Warwick, CV35 8JE | Reorganisation and alteration of Big House Farm to create revised family accommodation | 31.05.22 |
| W/22/0782 | Cherrytrees, Canada Lane, Norton Lindsey, Warwick, CV35 8JH | Erection of extensions to stable building and installation of 14no solar panel array to side roof slope and 24no solar panel array to rear roof slope | 09.06.22 |

## To note planning applications received and considered under delegated powers:

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Description** | **NLPC Comments** |
| - |  |  |  |

## To note planning application decisions:

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Description** | **Decision** |
| 22/00471/COUQ*(Stratford District)* | Blacon Farm, Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ | Prior approval notification for conversion of 2no. agricultural units to 5no. dwellings and associated operational development under Class Q(a) and Class Q(b) | Refused |

## To receive updates to planning applications and to consider, and resolve to submit additional comments where appropriate:

|  |  |  |
| --- | --- | --- |
| **Reference** | **Address** | **Description** |
| W/19/1133 | Land at Ward Hill, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8JD | Hybrid planning application |

## Planning Appeals: to consider, and resolve to submit comments where appropriate:

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Description** | **Deadline** |
| - |  |  |  |

## To note Planning Appeal Decisions received:

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Description** | **Decision** |
| - |  |  |  |

## To consider planning policies where appropriate

## To discuss matters of concern regarding building works within Norton Lindsey (parish or village)