

## **Minutes of the Extra Ordinary Meeting of Norton Lindsey Parish Council held at Norton Lindsey Village Hall at 7.00pm on 25 June 2021**

Present: Cllr J Stobart (Chair); Cllr N Brown; Cllr R Mann  
Parish Clerk: Mrs Jennifer Bendall  
Public: None

**21/06/25/01 Record of members present**  
Noted.

**21/06/25/02 To receive apologies for absence**  
Apologies were received from Cllr Neale who was on holiday and Cllrs Birch and Elmhirst who had prior engagements. APPROVED.

**21/06/25/03 To receive declarations of interests (existence and nature) on Items on the Agenda**  
None.

**21/06/25/04 Annual Governance and Accountability Return (AGAR)**

**1. To note completion of the Internal Audit, and to consider comments made by the Internal Auditor**

It was NOTED that the Independent Internal Auditor had reviewed NLPC's records for the year ending 31 March 2021 and had commented that all was in order. The internal audit schedule completed by the Internal Auditor indicated that purchase orders had not been raised for all expenditure and that there was no evidence that safety of Council Investments had been reviewed and considered safe. He also noted that there was no evidence that staff contracts had been reviewed during the year.

**2. To consider, approve and sign the Annual Governance Statement 2020/21**

NLPC considered and APPROVED the Annual Governance Statement for 2020/21 in relation to the Statutory Declaration to the External Auditors, and the Chairman and Clerk signed the Annual Return on behalf of the Council.

**3. To consider, approve and sign the Accounting Statements 2020/21**

The Council considered and APPROVED the Accounting Statements for 2020/21 in relation to the Statutory Declaration to the External Auditors, and the Chairman signed the Annual Return on behalf of the Council.

**4. To resolve if NLPC will certify as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015**

Following consideration of the criteria for certifying as exempt from a Limited Assurance Review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015, it was unanimously resolved that NLPC will certify as exempt for the year 2020/21.

**21/06/25/05 To consider, and resolve to approve where appropriate, paying for the hire of Norton Lindsey Village Hall for a community meeting to discuss the planning application W/19/1133 - Land at Ward Hill, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8JD**  
(Local Government Act 1972, s.137(4)(a))  
Agreed.

**21/06/25/06 Date of Next Meeting**  
Wednesday 7 July 2021 - Ordinary Meeting

**21/06/25/07 Close**  
The meeting closed at 7.25pm