

NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL
(tel: 01926 843534, email: nortonlindseypc@outlook.com)

To All Members of the Council

4 July 2019

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in the Church Room on Tuesday 9 July 2019 at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed: *J Bendall*

Mrs Jennifer Bendall
Clerk and Responsible Financial Officer

Agenda

- 1. Chairman's notice regarding the recording and filming of the meeting**
- 2. Record of members present**
- 3. Apologies and acceptance of reasons for absence**
- 4. Declaration of Interest (existence and nature) on Items on the Agenda**
Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.
- 5. Public Comments**
Period of up to 15 minutes where public comments are invited. The public can also use this time to address any issues to WDC Cllrs Rhead and / or Matecki.
- 6. To approve the minutes of the Ordinary Meeting held on 11 June 2019**
- 7. Chairman's / Clerk's report**
- 8. Matters arising**
- 9. To receive an update regarding the Millennium Green accident, and to agree way to proceed**
- 10. Claverdon Affordable Housing**
 - 10.1 To receive and review the results of the survey carried out by NLPC/WPC to determine the views of residents regarding the proposed affordable housing off Curlieu Lane**
 - 10.2 To note receipt of the WRCC/WRHA report following the public consultation event held in Claverdon on 20 June 2019 where details of the proposed affordable housing schemes in Breach Lane, Claverdon, and Curlieu Lane, Norton Lindsey, were on display**
 - 10.3 To consider the suggestion from the Claverdon Community Land Trust to hold a public consultation event in Norton Lindsey**
 - 10.4 To discuss any other matter relating to affordable housing**
- 11. To discuss crime in Norton Lindsey and surrounding parishes and to consider what actions can be taken to help to reduce incidents**

- 12. To discuss and agree the revised Parish Council Action Plan 2019/20**
- 13. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**
 - 13.1 Update on issues previously reported**
 - 13.2 New issues**
- 14. Correspondence and Communications Report**
(circulated to Councillors prior to meeting)
- 15. Parish Council Regulations and Procedures**
(to include any updates to legislation such as GDPR, etc)
- 16. Finance Matters**
 - 16.1 To note payments received since last meeting:**
None.
 - 16.2 To note payments made since last meeting:**
Clerk's Salary – June 2019
 - 16.3 To note expenditure for approval:**
None.
 - 16.4 To note income and expenditure year to date**
 - 16.5 To note internal audit of accounts**
- 17. Planning Matters**
 - 17.1 To note and consider planning applications received:**
 - Victoria Cottage, Main Street, Norton Lindsey, Warwick, CV35 8JA (W/19/0861)
Erection of single storey side and rear extensions and two storey rear extensions following demolition of the existing extensions.
 - 17.2 To note planning applications received and considered under delegated powers:**
None.
 - 17.3 To note planning application decisions received:**
None.
 - 17.4 To note planning application updates:**
None.
 - 17.5 To note and consider planning appeal notifications received:**
None.
 - 17.6 To note planning appeal decisions received:**
None.
 - 17.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)**
- 18. Parish Report**
To include Warwick District Council and Warwick County Council reports.
- 19. Date of Next Meeting**
Tuesday 10 September 2019 - Ordinary Meeting

NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL
(tel: 01926 843534, email: nortonlindseypc@outlook.com)

5 July 2019

Correspondence Report

Ordinary Meeting

9 July 2019

Correspondence of particular note is in red font.

DATE REC'D	SENT FROM	DETAILS	NOTES
08.06.19	CCLT	Claverdon Community Trust – Outline Application	Notification of submission. Previously forwarded.
10.06.19	CCLT	Claverdon Community Land Trust report	To note.
10.06.19	NALC	NALC Annual Conference 2019	
14.06.19	CSW Broadband	Norton Lindsey area – FTTP fibre broadband now live in parts of Norton Lindsey	
21.06.19	Keep Britain Tidy	It's time to ... #Love Parks	
21.06.19	WDC	Planning training for Town and Parish Councillors	
24.06.19	WALC	Examples of innovative projects around the country	
24.06.19	SDC	Proposed affordable housing Claverdon/Norton Lindsey	Previously forwarded.
01.07.19	WRCC	Public Consultation	Results of Community Consultation held on 20 June in Claverdon.
03.07.19	WALC	WCC Consultation on Career Strategy	
04.07.19	WALC	WALC Training Course Saturday 13 July	Training course being held in Lapworth, deadline of 8am 9 July.

Newsletters:

Various newsletters which are relevant to parish councils in general or Norton Lindsey are forwarded in a separate zip file.

General newsletters which are of less or no particular relevance to parish councils are available as follows:

WCC: <http://news.warwickshire.gov.uk/>

Rural Services Network: <http://www.rsnonline.org.uk/category/news>

Accounts Year to Date as at 9 July 2019

Reconciled to Current Account bank statement dated 28 June 2019

	Brought Forward 31.03.19	Actual YTD 2019/20
Current Account	£ 44,313.58	£ 11,164.59
General Reserves (Reserve Account 1) *	£ 9,370.59	£ 10,572.23
Depot Fund (Reserve Account 2)	£ 85.81	£ 85.82
Depot Fund (Cambridge & Counties 95 Day Notice Account)	£ 11,654.34	£ 11,654.34
Uncleared income	£ -	£ -
Unpresented cheques/payments	£ 220.00	£ -
TOTAL	£ 65,204.32	£ 33,476.98

	Actual 2019/20	Budget 2019/20	Actual YTD 100 19/20
INCOME			
Precept	£ 8,000.00	£ 9,000.00	£ 4,500.00
Council Tax Grant	£ 21.00	£ -	£ -
Bank Interest (Reserve Account 1)	£ 11.35	£ 18.48	£ 1.64
Bank Interest (Reserve Account 2)	£ 0.16	£ 0.12	£ 0.01
Bank Interest (Cambridge & Counties)	£ 786.24	£ 180.00	£ -
VAT	£ 236.47	£ -	£ -
Other	£ -	£ -	£ -
TOTAL	£ 9,055.22	£ 9,198.60	£ 4,501.65
EXPENDITURE			
Running Costs			
Clerk's Salary	£ 3,060.12	£ 3,170.00	£ 792.48
Clerk's Expenses (travelling and home working expenses)	£ 68.28	£ 92.00	£ 15.90
Admin Expenses	£ 58.27	£ 100.00	£ 4.99
WALC Subscription	£ 126.00	£ 130.00	£ 126.00
Insurance	£ 267.55	£ 350.00	£ 270.42
Seminars	£ -	£ 100.00	£ -
Audit	£ -	£ 200.00	£ -
Miscellaneous	£ 55.58	£ 100.00	£ -
Hire of Rooms	£ 60.00	£ 250.00	£ -
Society of Council Clerks Membership	£ 84.00	£ 85.00	£ -
Information Commissions Office	£ 40.00	£ 40.00	£ -
Clerk's Training	£ -	£ 100.00	£ -
Website	£ 48.00	£ 48.00	£ 19.20
Total	£ 3,867.80	£ 4,765.00	£ 1,228.99
Donations / Grants - General			
Mothers & Toddlers	£ 60.00	£ 60.00	£ -
Table Tennis Club	£ -	£ 60.00	£ -
Village Hall Grant	£ 500.00	£ 500.00	£ -
Cricket Club	£ 60.00	£ 60.00	£ -
Play Area	£ 350.00	£ 350.00	£ -
Discretionary Section 137 donations	£ -	£ 800.00	£ -
Church Room	£ 100.00	£ 100.00	£ -
Total	£ 1,070.00	£ 1,930.00	£ -
Donations / Grants - Village Maintenance			
Churchyard Maintenance	£ 300.00	£ 300.00	£ -
Millennium Green Maintenance	£ 50.00	£ 50.00	£ -
Defibrillator Maintenance	£ 30.00	£ 30.00	£ -
Church Clock Maintenance	£ 198.00	£ 175.00	£ -
Total	£ 578.00	£ 555.00	£ -
Donations from Depot Fund			
Village Hall	£ -	£ 35,000.00	£ 35,000.00
Total	£ -	£ 35,000.00	£ 35,000.00
Special Items			
Election Costs	£ -	£ 3,500.00	£ -
Asset Register Renewal Fund	£ 1,200.00	£ 1,200.00	£ 1,200.00
Contribution to Rural Street Lighting Replacement	£ 176.22	£ -	£ -
Other *	£ 903.98	£ -	£ -
Total	£ 2,280.20	£ 4,700.00	£ 1,200.00
TOTAL	£ 12,714.22	£ 46,950.00	£ 37,428.99

Other Expenditure	At 09.07.19
Total	£ -

Asset Register Renewal	At 09.07.19
Opening Balance at 01.04.19	£ 3,364.01
Annual increase	£ 1,200.00
Balance remaining	£ 4,564.01

General Reserves Breakdown (held in Reserve A/C 1)	At 09.07.19
Asset Register Renewal	£ 4,564.01
Election Expenses	£ 3,500.00
General Savings	£ 2,508.22
Total	£ 10,572.23

General Savings	At 09.07.19
Opening Balance at 01.04.19	£ 2,506.58
Interest to date	£ 1.64
Balance remaining	£ 2,508.22

YEAR END FORECAST	Forecast Balances at 31.03.20
Current Account	£ 7,102.70
General Reserves (Reserve Account 1)	£ 7,089.12
Depot Fund (Reserve Account 2)	£ 85.93
Depot Fund (Cambridge & Counties 95 Day Notice Account)	£ 11,834.34
<i>Balance of Accounts:</i>	£ 26,112.09
Ring-Fenced Funds	
Depot Fund	£ 11,920.27
Sum retained for electoral expenses #	£ 3,500.00
Sum retained for asset register renewal	£ 4,564.01
	£ 19,984.28
Disposable Funds at 31.03.20	£ 6,127.81

Sum retained for electoral expenses will need to be amended when invoice for 2019 election received from WDC