

NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL
(tel: 01926 843534, email: nortonlindseypc@outlook.com)

To All Members of the Council

7 November 2019

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in the Church Room on Tuesday 12 November 2019 at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed: *J Bendall*

Mrs Jennifer Bendall
Clerk and Responsible Financial Officer

Agenda

- 1. Chairman's notice regarding the recording and filming of the meeting**
- 2. Record of members present**
- 3. Apologies and acceptance of reasons for absence**
- 4. Declaration of Interest (existence and nature) on Items on the Agenda**
Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.
- 5. Public Comments**
Period of up to 15 minutes where public comments are invited. The public can also use this time to address any issues to WDC Cllrs Rhead and / or Matecki.
- 6. To approve the minutes of the Ordinary Meeting held on 8 October 2019**
- 7. Chairman's / Clerk's report**
- 8. Matters arising**
- 9. Millennium Green Update**
- 10. Website Update**
- 11. Parish Council Action Plan update**
 - 11.1 Review / action to improve aspects of the physical environment of the parish**
 - 11.2 Conduct a biodiversity audit of the parish and its surroundings**
 - 11.3 Improve communication with parishioners and neighbouring authorities**
- 12. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**
 - 12.1 Update on issues previously reported**
 - 12.2 New issues**

13. Correspondence and Communications Report

(circulated to Councillors prior to meeting)

14. Parish Council Regulations and Procedures

(to include any updates to legislation such as GDPR, etc)

15. Finance Matters

15.1 To note payments received since last meeting:

NatWest Bank Plc – interest (August 2019)

Mrs J Bendall (repayment of PAYE)

15.2 To note payments made since last meeting:

Clerk's Salary – October 2019

15.3 To note expenditure for approval:

Society of Local Council Clerks (membership fee)

Information Commissioner (data protection fee)

SLCC Enterprises Ltd (fee for Preparing to Meet Website Accessibility Guidelines webinar)

15.4 To note internal audit of accounts

15.5 Santander Account

15.6 To note income and expenditure year to date

16. Planning Matters

16.1 To note and consider planning applications received:

- **The Barn**, Main Street, Norton Lindsey, Warwick, CV35 8JA (W/19/1725)
Installation of 4 off high-level Velux windows on the north facing roof, to provide improved daylight to upstairs rooms at the property.

16.2 To note planning applications received and considered under delegated powers:

- **New Inn**, Main Street, Norton Lindsey, Warwick, CV35 8JA (W/19/1566)
Demolition of existing garage and erection of new shop
- **Littleworth Farm**, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8HD (W/19/1684 AG)
Prior approval notification under Schedule 2, Part 6, Class A for agricultural development consisting of an extension to an existing agricultural building

16.3 To note planning application decisions received:

- **Holly Tree House**, Church Road, Norton Lindsey, Warwick, CV35 8JE (W/19/1490)
- **New Inn**, Main Street, Norton Lindsey, Warwick, CV35 8JA (W/19/1566)

16.4 To note planning application updates:

None.

16.5 To note and consider planning appeal notifications received:

None.

16.6 To note planning appeal decisions received:

None.

16.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

17. Parish Report

To include Warwick District Council and Warwick County Council reports.

18. Date of Next Meeting

Tuesday 10 December 2019 - Ordinary Meeting

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Correspondence Report

Ordinary Meeting
12 November 2019

Correspondence of particular note is in red font.

DATE REC'D	SENT FROM	DETAILS	NOTES
04.10.19	WCC	Important Safety Information – Stanks Island and Birmingham Road	
07.10.19	WALC	Elections survey	
07.10.19	WDC	Everyone Active – Walking Football	
08.10.19	WALC	ATM machines in rural communities	
10.10.19	Keep Britain Tidy	Dark Nights = Dog Poo Increases	
15.10.19	WDC	Canalside DPD Consultation	
19.10.19	Resident	Biodiversity Audit	To note
21.10.19	WCAVA	Useful resources	
28.10.19	WDC	WDC meeting 4 September 2019	
05.11.19	WALC	New information from NALC Legal Team	To note
05.11.19	WDC	Standards Committee meeting cancellation notice	
06.11.19	NALC	NALC and LGA launch new guide to tackle loneliness	
06.11.19	WCC	Planning Consultation 19/01618/OUT Grade 3 Agricultural Land on Gannaway Farm	To note

Newsletters:

Various newsletters which are relevant to parish councils in general or Norton Lindsey are forwarded in a separate zip file.

General newsletters which are of less or no particular relevance to parish councils are available as follows:

WCC: <http://news.warwickshire.gov.uk/>

Rural Services Network: <http://www.rsnonline.org.uk/category/news>

