

# NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL  
(tel: 01926 843534, email: nortonlindseypc@outlook.com)

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To All Members of the Council

9 January 2020

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in the Church Room on Tuesday 14 January 2020 at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed: *J Bendall*

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Mrs Jennifer Bendall  
Clerk and Responsible Financial Officer

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## Agenda

- 1. Chairman's notice regarding the recording and filming of the meeting**
- 2. Record of members present**
- 3. Apologies and acceptance of reasons for absence**
- 4. Declaration of Interest (existence and nature) on Items on the Agenda**  
*Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.*
- 5. Public Comments**  
*Period of up to 15 minutes where public comments are invited. The public can also use this time to address any issues to WDC Cllrs Rhead and / or Matecki.*
- 6. To approve the minutes of the Ordinary Meeting held on 10 December 2019, and the two Extraordinary Meetings held on 6 January 2020**
- 7. Chairman's / Clerk's report**
- 8. Matters arising**
- 9. Parish Council Action Plan update**
  - 9.1 Review / action to improve aspects of the physical environment of the parish**
  - 9.2 Conduct a biodiversity audit of the parish and its surroundings**
  - 9.3 Improve communication with parishioners and neighbouring authorities**
- 10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**
  - 10.1 Update on issues previously reported**
  - 10.2 New issues**
- 11. Correspondence and Communications Report**  
*(circulated to Councillors prior to meeting)*

## **12. Parish Council Regulations and Procedures**

*(to include any updates to legislation such as GDPR, etc)*

## **13. Finance Matters**

- 13.1 To note payments received since last meeting:**  
NatWest Bank Plc – interest (November/December)
- 13.2 To note payments made since last meeting:**  
Clerk's Salary – December 2019
- 13.3 To note expenditure for approval:**  
Clerk's expenses and overtime  
Annual village grants/donations for the year 2019/20
- 13.4 To note income and expenditure year to date**
- 13.5 To consider the Clerk's request to attend a follow-up webinar on Website Accessibility**
- 13.6 To review and approve annual grants/donations for the year 2020/21**
- 13.7 To approve Precept for the year 2020/21**

## **14. Planning Matters**

- 14.1 To note and consider planning applications received:** None.
- 14.2 To note planning applications received and considered under delegated powers:** None.
- 14.3 To note planning application decisions received:**
  - **The Barn**, Main Street, Norton Lindsey, Warwick, CV35 8JA (W/19/1725)
  - **Cannings Farm**, Canada Lane, Norton Lindsey, Warwick, CV35 8JH (W/19/1794)
- 14.4 To note planning application updates:**
  - **Land at Ward Hill**, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8JD (W/19/1133)
- 14.5 To note and consider planning appeal notifications received:** None.
- 14.6 To note planning appeal decisions received:** None.
- 14.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)**

## **15. Parish Report**

To include Warwick District Council and Warwick County Council reports

## **16. Date of Next Meeting**

Tuesday 11 February 2020 - Ordinary Meeting

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11 January 2020

## Correspondence Report

### Ordinary Meeting

14 January 2020

Correspondence of particular note is in red font.

DATE REC'D	SENT FROM	DETAILS	NOTES
9.12.19	WDC	SPD Consultations	Affordable Housing Supplementary Planning Document – consultation until 21.2.20.
10.12.19	WCC	Warwickshire Minerals Plan Submission for examination	
17.12.19	WALC	Royal Garden Party 2020 – Nominate	To be considered.
17.12.19	WALC	Grants available to your communities	
18.12.19	NALC	NALC Chairman's open letter to all councillors	
19.12.19	NALC	Spring Conference 2020	
19.12.19	WALC	Disaster Plan Template	Updated emergency plan template. To discuss.
19.12.19	WALC	Health and wellbeing funding opportunity for Warwickshire based initiatives	
20.12.19	WDC	WDC Calendar of meetings 2020/21	
20.12.19	WALC	WALC Members Newsletter January 2020 – training special	To note.
20.12.19	WCC	W/19/1939 – Land of Gannaway Farm	Planning response from WCC Highways Authority. To note.
06.01.20	WALC	Police Precept Consultation 2020/21 – your help requested	
06.01.20	WALC	Common design elements public engagement (HS2 consultation)	
06.01.20	WDC	Consultation – Royal Leamington Spa Neighbourhood Plan	
07.01.20	WALC	Severn Trent Community Fund	To note and consider.
08.01.20	WCC	Velo Birmingham and Midlands 21 June 2020	
09.01.20	SDC	Consultation on Development Requirements Supplementary Planning document	
10.01.20	NALC	NALC Study Tour 2020/21	
11.01.20	Claverdon Community Land Trust	February report	To note

### Newsletters:

Various newsletters which are relevant to parish councils in general or Norton Lindsey are forwarded in a separate zip file.

General newsletters which are of less or no particular relevance to parish councils are available as follows:

WCC: <http://news.warwickshire.gov.uk/>

Rural Services Network: <http://www.rsnonline.org.uk/category/news>