

NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL
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To All Members of the Council

5 March 2020

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in the Church Room on Tuesday 10 March 2020 at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed: *J Bendall*

Mrs Jennifer Bendall
Clerk and Responsible Financial Officer

Agenda

- 1. Chairman's notice regarding the recording and filming of the meeting**
- 2. Record of members present**
- 3. Apologies and acceptance of reasons for absence**
- 4. Declaration of Interest (existence and nature) on Items on the Agenda**
Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.
- 5. Public Comments**
Period of up to 15 minutes where public comments are invited. The public can also use this time to address any issues to WDC Cllrs Rhead and / or Matecki.
- 6. To approve the minutes of the Ordinary Meeting held on 11 February 2020**
- 7. Chairman's / Clerk's report**
- 8. Matters arising**
- 9. Parish Council Action Plan update**
 - 9.1 Review / action to improve aspects of the physical environment of the parish**
 - 9.2 Conduct a biodiversity audit of the parish and its surroundings**
 - 9.3 Improve communication with parishioners and neighbouring authorities**
- 10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**
 - 10.1 Update on issues previously reported**
 - 10.2 New issues**
- 11. Correspondence and Communications Report**
(circulated to Councillors prior to meeting)

12. Parish Council Regulations and Procedures

(to include any updates to legislation such as GDPR, etc)

- 12.1 To consider and approve Grant Application Policy** *(deferred from February 2020 meeting)*

13. Parish Assembly (Open Meeting)

- 13.1 To discuss arrangements for Parish Assembly**
13.2 To approve agenda/notice
13.3 To discuss producing an infographic style summary of Parish Council actions over the last twelve months for potential use at the Parish Assembly

14. Finance Matters

- 14.1 To note payments received since last meeting:**
NatWest Bank Plc – interest (January 2020)
- 14.2 To note payments made since last meeting:**
Clerk's Salary – February 2020
- 14.3 To note expenditure for approval:**
- Village Hall Committee – hire of Village Hall for 1st Annual Neighbourhood Watch meeting taking place on 18 March 2020 *(as agreed at the Ordinary Meeting held on 2 September 2019)*
 - Village Hall Committee – hire of Village Hall for Parish Assembly on 21 April 2020
 - Clerk's expenses (January – March 2020)
- 14.4 To note income and expenditure year to date**
14.5 To note internal audit of accounts *(as mentioned in the February 2020 Clerk's Report)*
14.6 To consider a request from the Village Hall Committee for funding for VE Day 75th Anniversary celebrations
14.7 To agree signatories for Santander account
14.8 To consider the Clerk's request to attend an SLCC Agendas and Minutes Webinar

15. Planning Matters

- 15.1 To note and consider planning applications received:** None.
15.2 To note planning applications received and considered under delegated powers: None.
15.3 To note planning application decisions received: None.
15.4 To note planning application updates: None.
15.5 To note and consider planning appeal notifications received: None.
15.6 To note planning appeal decisions received: None.
15.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

16. Parish Report

To include Warwick District Council and Warwick County Council reports

17. To resolve to exclude the press and public during agenda item 18

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 of Schedule 12A of the Local Government Act 1972, that the public be temporarily excluded and they be instructed to withdraw.

18. To consider concerns raised about procedures and a potential conflict of interest regarding the proposed affordable housing scheme off Curlieu Lane

19. Date of Next Meeting

Tuesday 21 April 2020 – Parish Assembly (Open Meeting)
Tuesday 12 May 2020 – Annual and Ordinary Meetings