

Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 12 March 2019

- Present:** Cllr Mrs A Mace-Leska (Acting Chairman); Cllr K Sparkes; Cllr M Neale; Cllr R Mann; Cllr Miss A Birch
WDC Cllr A Rhead; WCC Cllr L Caborn; WDC Cllr P Phillips
- Parish Clerk:** Mrs Jennifer Bendall
- Public:** Three
- Apologies:** Apologies were received from Cllr J Stobart who had a prior engagement.

Cllr Mrs Mace Leska was unanimously voted as acting chair in Cllr Stobart's absence.

1. Chairman's notice regarding the recording and filming of the meeting

The notice regarding the recording and filming of meetings was displayed for those present to read.

2. Record of members present

Noted.

3. Apologies and acceptance of reasons for absence

Noted.

4. Declaration of Interest (existence and nature) on Items on the Agenda

None.

5. Public Comments

None.

6. To approve the amended minutes of the Ordinary Meeting held on 8 January 2019, and the minutes of the Ordinary Meeting held on 12 February 2019

The amended minutes of the Ordinary Meeting held on 8 January 2019 and the minutes of the Ordinary Meeting held on 12 February 2019 were taken as read, approved and signed.

7. Chairman's / Clerk's report

None.

8. Matters arising

The Clerk advised that the best interest rate on savings accounts that are open to parish councils on smaller balances was that of the Nationwide Business 45 Day Saver which offered 0.85% APR on balances over £5,000. It was agreed that the Clerk should proceed with opening this account whilst being mindful of the costs which could be incurred with the upcoming election which would reduce the balance to be transferred to the new account.

9. Parish Council Action Plan update

- 9.1 **Website** – the Clerk advised that she had received notification of new regulations “The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018” which have come into force, which means that from the 23rd September 2019, every new public sector website and app will need to meet certain accessibility standards and publish a statement saying they have been met. Existing websites will have until the 22nd September 2020 to comply. The Clerk will proceed to ensure NLPC is compliant. There was discussion regarding the “About Norton Lindsey” tab on the website which is still blank. Cllr Mrs Mace Leska to produce draft for approval.

- 9.2 Village Hall / Community Hub** – there was little to report regarding progress of the replacement Village Hall at this time. The groundworks are scheduled to commence w/c 25 March, and the building manufacture is complete and in storage in Estonia. Completion of the rebuild is still expected to be late July. WDC Cllr Rhead enquired who from the Village Hall Committee is certifying payments against cash flow, and when is the building to be paid for – when it leaves Estonia or arrives in the UK? The Clerk to make enquiries.

10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)

10.1 Update on issues previously reported:

- The damaged grit bin at the end of Canada Lane has been replaced.
- The sunken manhole cover outside The Corbels and Norton Paddock has been reported to County Highways.
- The missing way marks on two footpaths in the parish have been reported.
- The broken street light by the Dorrel Oak on Main Street has been made safe.
- The leaning signpost at the junction of Curlieu Lane and the A4189 has been fixed.
- Mapping of the blocked gulleys in the parish is ongoing.
- County Highways have advised that they are trying to get hold of Western Power to obtain permission to do something about the poles and stays that are now positioned in the pavement on Wolverton Road. They have suggested an alternative solution would be to paint some “hatching” on the pavement to direct people away from the stays.
- The Clerk updated the meeting following a request to WCC Transport Planning to renew the road markings outside Bubbs Cottage on the A4189 following an accident there before Christmas. Transport Planning advised that this was the responsibility of County Highways, but that if NLPC had the budget alternative safety measures could be considered. The Clerk to request that County Highways renew the road markings. It was agreed that there was no budget available at this time for additional safety measures on the A4189.
- WCC Cllr Caborn updated the meeting regarding Norton Curlieu Lane.

10.2 New issues :

- Flooding on the Warwick Road between Tamarin Farm and the M40 bridge. Clerk to request that the ditch is dug out.

11. Correspondence and Communications Report (circulated to Councillors prior to meeting)

Noted. Following discussion, it was agreed that no action was required regarding the suggestion from the WCC Arden Division Councillor that parish councils fund additional gritting routes, it was agreed that no action was required. It was agreed that the Clerk should invite a representative from WCAVA to the June meeting to discuss WCAVA’s Rural Life Project with NLPC.

12. Data Protection/GDPR Update

The Clerk advised there was nothing new to report.

13. To receive an update on proposed affordable housing from a representative of Claverdon Community Land Trust

WDC Cllrs Rhead and Phillips declared an interest as they hold housing portfolio for WDC. The meeting was addressed by a representative from the Claverdon Community Land Trust who, after giving a brief history of land trusts in general and affordable housing in Claverdon parish, advised that an option agreement had been signed with the landowner to build 12 affordable homes on land behind Brick Kiln Close. He explained that it had been difficult to find a local landowner willing to sell land, and that the scheme had a long way to go. CCLT have received a grant to enable them to apply for planning permission. There was discussion regarding eligibility for occupancy of the houses, CIL (Community Infrastructure Levy) and Section 106 agreements, Norton Lindsey’s housing needs survey, building social housing on greenbelt land, and

management of the site. Concerns were raised that as the landowner was willing to sell land now, what's to stop more land being sold in the future. In addition, there was discussion regarding accessibility to Claverdon from the residents of affordable housing located in Norton Lindsey as the only way to access the amenities in Claverdon is by car. Access to the site was discussed, and the meeting was advised that CCLT is in talks with Warwickshire Rural Housing Trust who own Brick Kiln Close. CCLT will keep the parish council advised of progress and will forward an exact location map. If anyone is interested in volunteering to become a director of the CCLT they should contact the Honorary Company Secretary, John Horner, on 01926 842068.

14. To discuss arrangements for the Parish Assembly (Open Meeting)

The Clerk advised that the PCC had agreed that the Parish Assembly could once again be held in the Church. The agenda/notice was approved, and it was agreed that the Clerk would enquire if the notice of the meeting could be circulated with the Parish Magazine.

15. To discuss the damage caused to Millennium Green

There was discussion about the recent damage caused to Millennium Green when a DPD delivery van rolled on to it, and it was agreed that the incident should be reported to the Police and that DPD should be contacted for its insurance details.

16. Finance Matters

16.1 To note payments received since last meeting:

None. Noted.

16.2 To note payments made since last meeting:

Clerk's Salary – February 2019. Noted.

Mrs J Bendall – advance for replacement grit bin for Canada Lane. Noted.

16.3 To note expenditure for approval:

Clerk's expenses – January to March 2019. Agreed.

16.4 To note income and expenditure year to date

Noted.

17. Planning Matters

17.1 To note and consider planning applications received:

None. Noted.

17.2 To note planning applications received and considered under delegated powers:

None. Noted.

17.3 To note planning application decisions received:

None. Noted.

17.4 To note planning application updates:

None. Noted.

17.5 To note and consider planning appeal notifications received:

None. Noted.

17.6 To note planning appeal decisions received:

- The Clangers, 28 Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ (W/18/0771, appeal reference APP/T3725/W/18/3210316). Appeal dismissed. Noted.

17.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

None.

18. Parish Report

WDC Cllrs Rhead and Phillips advised the meeting that Warwick district would see stages of both the women's and men's cycle Tour of Britain during the summer months. A consultation regarding Newbold Comyn is ongoing, but it was stressed that despite reports that are circulating there is to be no housing

built on Newbold Comyn as it is in the green belt. The District Council is now in Purdah due to the elections in May.

WCC Cllr Caborn told the meeting that the re-organisaiton of WCC is now complete, and he gave a brief report on social care in Warwickshire.

Cllr Neale reported on the CIL seminar that he had attended on behalf of the Parish Council. The seminar was very interesting but there would probably be little impact on Norton Lindsey. Developers will pay a levy of £195 per sq m on all new houses that are built, although social housing is exempt along with self-built homes provided the self-builder lives in the house for 3 years. The levy then goes into central pot with 15% paid to the relevant parish council to be used on community projects within the parish. If it is not spent within 5 years, it can be handed back to the district council.

19. Date of Next Meeting

Tuesday 9 April 2019 – Parish Assembly (Open Meeting)

Tuesday 14 May 2019 – Annual and Ordinary Meetings

The Acting-chairman closed the meeting at 9.40.