

## **Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 12 February 2019**

**Present:** Cllr J Stobart (Chairman); Cllr Mrs A Mace-Leska; Cllr K Sparkes; Cllr M Neale;  
WDC Cllr A Rhead; WCC Cllr L Caborn; WDC Cllr P Phillips

**Parish Clerk:** Mrs Jennifer Bendall

**Public:** One

**Apologies:** Apologies were received from Cllr R Mann who was working and Cllr Miss A Birch who was ill.

### **1. Chairman's notice regarding the recording and filming of the meeting**

The notice regarding the recording and filming of meetings was displayed for those present to read.

### **2. Record of members present**

Noted.

### **3. Apologies and acceptance of reasons for absence**

Noted.

### **4. Declaration of Interest (existence and nature) on Items on the Agenda**

None.

### **5. Public Comments**

None.

### **6. To approve the Minutes of the Ordinary Meeting held on 8 January 2019**

Following discussion, it was agreed to amend the minutes of the Ordinary Meeting held on 8 January 2019 to include the comments made to WDC regarding the tree preservation order requested by NLPC. The Clerk to alter the minutes accordingly and bring to the March meeting for approval.

### **7. Chairman's / Clerk's report**

None.

### **8. Matters arising**

- Bank account – The Clerk advised that she hasn't been able to find a high interest account, although there are a few which offer a slightly higher interest rate than the NatWest Reserve Account the money is currently invested in. It was agreed that WALC would be asked if they are aware of any accounts for the investment of public money.
- Elections – Cllr Mann advised he won't be standing for re-election. The election timetable has been issued by WDC, and the Clerk will forward it to all Councillors. A couple of parishioners have expressed interest in becoming councillors, and it was agreed that the residents of Lower Norton would be approached to see if any of them are interested in standing for election. The Clerk is to organise nomination packs.
- Key – The meeting noted that another key to the Church Room is available if required.
- Maintenance jobs in parish – The meeting noted that arrangements for the maintenance of Millennium Green were to continue as before.

### **9. Parish Council Action Plan update**

- 9.1 **Website** – The Clerk advised that most of the updates have been completed, but that she is to check that links, etc, are working.

**9.2 Village Hall / Community Hub** – The Village Hall has now been demolished and the site cleared. The contractors are due to return in March to start the groundworks, with the new building being delivered at the end of April. Completion of the build is due at the end of July/early August. The Village Hall Committee is considering delaying the fete until the official opening weekend. There have been two successful grant applications - one financial and the other for kitting out the building. The Committee is continuing to fund raise for funds to cover internal decorations, cinema equipment, etc. A communication/publicity plan is being developed, and timelapse photography of the demolition and rebuild is taking place and this will appear on the website in the future. Quotes have been received for a commercial kitchen, and discussion took place regarding the ongoing cleaning of kitchen. The business plan is being developed and a marketing strategy is to be developed. The Village Hall Committee is to speak to WDC regarding a “fundraising noticeboard”. The Clerk advised that WCC have approved the grant to be made from the Depot Fund. The Village hall website (<http://www.nlvillagehall.btck.co.uk/>) is now operational. Discussion took place regarding a Parish Council representative on the Village Hall Committee after the elections have taken place.

**Community hub** – WDC Cllr Rhead advised that WDC is concerned that some conditions for the grant have not yet been met.

**10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**

**10.1 Update on issues previously reported**

- The Clerk advised that she is still awaiting the results of the inspection of the pole stays on Wolverton Road.
- As there are still gulleys in the parish that are blocked, the Clerk will note which these are and specifically ask County Highways to jet these.
- The sign post at the Curlieu Lane/A4189 junction is still to be looked at. The Cattle Crossing sign at Littleworth and the obscured sign on Dark Lane have been done.
- The dead trees at the entrance to Brick Kiln Close and opposite the top of New Road have been cut back.
- The brambles growing onto Snitterfield Lane have been trimmed back.
- The missing footpath way marks to be reported.
- The Snitterfield Lane grit bin assessment has been forwarded to the resident who requested it.
- The street light on Millennium Green has been fixed.
- The blocked culverts on Norton Curlieu Lane are to be cleared before the final safety works can be carried out.

**10.2 New issues**

- There is a sunken manhole cover on Main Street outside Norton Paddock/Corbel House which the Clerk will report to County Highways.

**11. Correspondence and Communications Report (circulated to Councillors prior to meeting)**

Noted.

It was agreed that Cllr Neale will attend the Community Infrastructure Levy (CIL) information sharing presentation on 20 February, and that Cllrs Mrs Mace Leska will attend the Community Forum on 7 March. It was noted that WCC have approved the donation for the Village Hall from the Depot Fund (also noted under agenda item 9.2). The residents from Lower Norton have reported flooding on Norton Curlieu Lane (see note under agenda item 10.1). It was agreed that no action was required following an email from WALC regarding internal auditors, and an email from WDC regarding election expenses.

## 12. Data Protection/GDPR Update

The Clerk advised that she will be emailing all Councillors to ask them to double check that all Parish Council correspondence sent before the introduction of GDPR has been deleted from their computers, and then to confirm that this has been done.

## 13. To Consider Replacing Damaged Grit Bin on Canada Lane

The grit bin on Canada Lane has been damaged beyond repair. Following discussion, it was agreed to buy a factory second grit bin off Ebay for £68 including delivery, and an advance was made to the Clerk to enable her to make the purchase. The Clerk is to arrange delivery and installation with County Highways.

## 14. Finance Matters

### 14.1 To note payments received since last meeting:

None. Noted.

### 14.2 To note payments made since last meeting:

Clerk's Salary – January 2019. Noted.

### 14.3 To note expenditure for approval:

None. Noted.

### 14.4 To note income and expenditure year to date

Noted.

## 15. Planning Matters

### 15.1 To note and consider planning applications received:

Holly Tree House, Church Road, Norton Lindsey, Warwick, CV35 8JE (W/19/0025) -

*Proposed first floor side extension over existing garage and a single storey side extension to accommodate a garage. Proposed change of window colour from white to putty colour.*

Neutral, no comments.

### 15.2 To note planning applications received and considered under delegated powers:

None. Noted.

### 15.3 To note planning application decisions received:

None. Noted.

### 15.4 To note planning application updates:

None. Noted.

### 15.5 To note and consider planning appeal notifications received:

None. Noted.

### 15.6 To note planning appeal decisions received:

None. Noted.

### 15.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

The meeting noted that the garage at The Old Post Office is being replaced under permitted development.

## 16. Parish Report

WCC Cllr Caborn advised the meeting that the WCC budget process had been completed, and that in 2019/20 council tax would be rising by 3% plus 2% ring fenced for adult social care funding. Extra funding will be going into adult social care to reduce the numbers of elderly people going into residential care by keeping them at home, and the homelessness project, waste management and new housing transport infrastructure would also see increased funding. Due to its impact on Warwickshire, WCC has secured a seat on the board of the Coventry City of Culture.

WDC Cllrs Rhead and Phillips also advised a Council Tax increase of 3%, which equates to £5 per annum per Band D property. Savings of circa £1m need to be found for the year 2021/22 due to the Government grant being reduced to zero, although WDC has been able to maintain its services so far. The proposed replacement of the Covent Garden Car Park has been delayed following consultation, and the plans will be revisited in July. It was noted that the car park is safe and is being inspected on a monthly basis. Council house rents have been reduced by 1% for the fourth year in a row, and the Council house waiting list has been reduced to 1,850 with just over 1,000 affordable homes being built in the last four years. Rough sleeper numbers have dropped with WDC working in conjunction with WCC. £1m is to be invested in CCTV in town centres. In a move to improve air quality, WDC is hoping to receive a grant from central Government to fund an electric bus for town centres, and every new house will be built with electric car charging points. In addition, WDC is looking at relocating new schools to reduce car dependency.

There was a discussion regarding the recent unauthorised gypsy/traveller camp in Leamington which resulted in damage to local properties. WDC is due to meet with the Police and Crime Commissioner to try to get sites permanently under control. It was noted that it is likely that the Kenilworth horse fair will continue on a new site.

**17. Date of Next Meeting**

Tuesday 12 March 2019 – Ordinary Meeting

The Chairman closed the meeting at 9.33pm.