

Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 12 June 2018

Present: Cllr J Stobart (Chairman); Cllr Miss A Birch; Cllr Mrs A Mace-Leska; Cllr M Neale; WDC Cllr P Phillips; WCC L Caborn

Parish Clerk: Mrs Jennifer Bendall

Public: Two members of the public

Apologies: Apologies were received from Cllr K Sparkes and Cllr R Mann who were both on holiday

1. Chairman's notice regarding the recording and filming of the meeting

The notice regarding the recording and filming of meetings was displayed for those present to read.

2. Record of members present

Noted.

3. Apologies and acceptance of reasons for absence

Noted.

4. Declaration of Interest (existence and nature) on Items on the Agenda

None.

5. Public Comments

Two members of the public addressed the meeting regarding a proposed infill development on New Road.

6. To approve the Minutes of the Annual and Ordinary Meetings held on 8 May 2018

The Minutes of the Annual and Ordinary Meetings held on 8 May 2018 were taken as read, approved and signed.

7. Chairman's / Clerk's report

None.

8. Matters arising

- The response to WDC Planning Enforcement regarding the recently removed trees at Ardenwold, Wolverton Road, was agreed.
- Following a brief review of the "Self Assessment for Parish Councils" forwarded in May's Ordinary Meeting correspondence, it was agreed that no further action was required.

9. Parish Council Action Plan update

9.1 Website – nothing new to report.

9.2 Traffic calming – nothing new to report.

9.3 Village Hall / Community Hub – It was noted that the Village Hall Committee have sent out an email requesting that pledges be paid by the end of July. With reference to the Community Hub, it was noted that NLCP Ltd has held its first AMM, and the new committee has been elected.

10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)

10.1 Update on issues previously reported

- the Clerk advised that the estate agent board advertising Big House Farm, which had been sited on Church land, has been removed.

- WCC Cllr Caborn gave a brief update on the road through Lower Norton. The blocked drains are scheduled to be cleared, and Cllr Caborn is due to walk the road with County Highways.
- The Clerk enquired with WCC Cllr Caborn regarding the installation of pedestrian warning signs on Snitterfield Lane. The Clerk to email details to Cllr Caborn.

10.2 **New issues** – it was noted that grass from mowing carried out by WCC was being left on the sides of roads, and this grass was blocking gulleys when it rains. This is especially a problem on Snitterfield Lane. The Clerk confirmed that the gulleys in the parish are due to be jetted in the near future.

11. Correspondence and Communications Report (circulated to Councillors prior to meeting)

Noted. A request from NLCP Ltd for permission to put an advertising board on Millennium Green was approved. The Clerk will make enquiries regarding correspondence from WALC concerning internal auditors and professional indemnity insurance, and report back.

12. Data Protection/GDPR Update

The Clerk advised that there was still some work to be done regarding GDPR, but that generally information regarding GDPR had gone quiet since 25 May.

13. To consider requests for Parish Council support:

13.1 Bus shelter at Red Horse Corner for school children

The request for a bus shelter for school children at Red Horse Corner was considered, but NLPC agreed that it was not able to support this for the following reasons: the high purchase cost; difficulties of locating a site to place the shelter due to land ownership and sight lines at the junction of Wolverton Road and Curlieu Lane; and the different directions that the numerous school buses approach from.

13.2 Holy Trinity Church – financial support for repairs to clock hammers, bells and bracket work

Following discussion of Section 137 of the Local Government Act 1972 and the funds NLPC has available, it was unanimously agreed that the Parish Council would donate £500 to the cost of repairs to the Church clock hammers, bells and bracket work. It was also agreed that a suggestion would be made to the PCC that a notice be put in the parish magazine asking for donations from residents as it was felt that some people might like to make a personal contribution.

14. To review NLPC's Policy Documentation

The policy documentation was reviewed. Changes to the Standing Orders, Publication Scheme and Risk Analysis were agreed, and all other policies were readopted for the forthcoming year.

15. To carry out the annual review of the Norton Lindsey Parish Plan Action List

It was agreed that the Parish Plan Action List had been progressed as far as it could be, and that commissioning a survey to update the Action List would be considered at a future meeting.

16. Finance Matters

16.1 To note payments received since last meeting: None.

16.2 To note payments made since last meeting: Noted.

Clerk's Salary – April 2018 (backdated pay rise) and May 2018.

16.3 To note expenditure for approval: Noted.

Clerk's Salary – May 2018 (backdated pay rise)

Norris & Fisher (Insurance Brokers) Ltd – insurance premium

16.4 To note income and expenditure year to date: Noted.

16.5 To consider instruction to Cambridge & Co to enable Clerk to receive information regarding NLPC's 95-day Notice Account

The Clerk explained that Cambridge & Co would not discuss any business with her because she is not a cheque signatory, but on NLPC's instruction this could be arranged. It was agreed that the Clerk would write a letter to Cambridge & Co instructing them that they could discuss NLPC business with the Clerk, and that Cllr Mrs Mace-Leska would sign it.

17. Planning Matters

17.1 To note and consider planning applications received: None.

17.2 To note planning applications received and considered under delegated powers: None.

17.3 To note planning application decisions received:

Wood House, Curlieu Lane, Norton Lindsey, Warwick, CV35 8JS (W/18/0763) - Erection of a single storey rear extension with balcony. Permission Granted.

17.4 To note planning application updates received: None.

17.5 To note and consider planning appeal notifications received: None.

17.6 To note planning appeal decisions received: None.

17.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

- Cllr Mrs Mace-Leska gave a brief update on the planning application at Tracery.
- There was discussion regarding the planning application at The Clangers which NLPC had objected to. It was noted that since the objection was submitted, the plans had been revised, and that the application was going to WDC Planning Committee because NLPC had objected. It was agreed to request that WDC defer the decision on this application until the next Planning Committee in July to give NLPC chance to formulate a response. If this is not possible, it was agreed that an Extraordinary Meeting would be called to consider the revised plans and, if the objection stands, to agree who would attend the Planning Committee on behalf of NLPC.

18. Parish Report

The Clerk advised that SPEAR has experienced signs being stolen on the eve of its open events, and it was agreed that everyone would keep their eyes open when future events are held.

WDC Cllr Phillips gave a brief update on the status of dog bins. WDC has carried out a review and no longer recognises dog waste bins. From now on WDC will only empty general waste bins. All dog waste should be put in the general bins. The Clerk is to update the list of all bins in the parish and forward to Cllr Phillips.

19. Date of Next Meeting

Tuesday 10 July 2018 –Ordinary Meeting

The Chairman closed the meeting at 22.00hrs