

## **Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 9 January 2018**

**Present:** Cllr J Stobart (Chairman); Cllr M Neale; Cllr Miss A Birch; Cllr Mrs A Mace-Leska; WCC Cllr L Caborn; WDC Cllr P Phillips

**Parish Clerk:** Mrs Jennifer Bendall

**Public:** None

**Apologies:** Apologies were received from Cllr R Mann and Cllr K Sparkes who were both unwell.

### **1. Chairman's notice regarding the recording and filming of the meeting**

The notice regarding the recording and filming of meetings was displayed for those present to read.

### **2. Record of members present**

Noted.

### **3. Apologies and acceptance of reasons for absence**

Noted.

### **4. Declaration of Interest (existence and nature) on Items on the Agenda**

All Councillors declared an interest in Agenda item 14.5 as residents of the parish. In addition, Cllr Neale declared an interest in this item as a member of the Norton Lindsey & Wolverton Cricket Club, and the churchyard maintenance team.

### **5. Public Comments**

None.

### **6. To approve the Minutes of the Ordinary Meeting held on 12 December 2017**

The minutes of the Ordinary Meeting held on 12 December 2017 were taken as read, approved and signed.

### **7. Chairman's / Clerk's report**

None.

### **8. Matters arising**

- The draft letter to the residents of Hawkes Hill Close, in response to a request for an additional street light on New Road, was approved: the Clerk to send.
- It was noted that the Clerk has yet to enquire about unfilled sandbags from WCC, and the Clerk to check that the wording on the WDC website concerning parish councils provision of sandbags has been altered.

### **9. Parish Council Action Plan update**

- Website – it was noted that the Clerk has made a start with checking links and uploading photographs, etc, but that there is still work to be done. The website statistics for the previous month were reported.
- CSW – nothing new to report.
- Village hall – nothing new to report.

### **10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**

- It was noted that the grit bin on Canada Lane has not been replenished. The Clerk to report to County Highways.

- The street light on Canada Lane is now working, but it is of a different light intensity to the existing bulbs. The Clerk to ask WDC if they can change the light bulb to match the brighter bulbs elsewhere in the parish.
- It was reported that the lamp outside the Church is working intermittently. The Clerk to ask WDC Rural Street Lighting to investigate.
- The Clerk advised that she had reported to WDC that the Mill Close lamp has toppled in the recent high winds and is hanging off a bracket.
- The pot hole by the pond on Curlieu Lane is to be reported to County Highways.

#### **11. Correspondence and Communications Report (circulated to Councillors prior to meeting)**

Noted.

#### **12. To consider the provision of additional grit bins within the Parish**

Following discussion, it was agreed that the broken grit bin in Lower Norton would be replaced. It was also agreed that an additional grit bin would be provided for Lower Norton, as well as a bin to be situated on Snitterfield Lane halfway up the hill coming into the village. It was agreed that the maximum expenditure would not exceed £600 for all three bins, and the budget for the financial year 2018/19 was altered accordingly. The Clerk to obtain prices.

#### **13. To review NLPC Complaints Procedure**

Following the dissolution of the WDC Joint Standards Committee, the wording of the Complaints Procedure was altered accordingly to reflect the new procedure for reporting complaints about councillors. The revised complaints procedure was agreed.

#### **14. Finance Matters**

##### **14.1 Payments received since last meeting:**

None.

##### **14.2 Payments made since last meeting:**

Clerk's Salary – December 2017

##### **14.3 Expenditure for approval:**

Annual village grants/donations: it was agreed that, following enquiries, the Gardening Club would no longer receive a grant as it has limited membership, and that the Table Tennis Club would not receive a grant this year but this would be reviewed once the Village Hall is replaced. All other grants/donations were approved.

##### **14.4 Income and expenditure year to date**

Noted.

##### **14.5 To approve the Precept for the year 2018/19**

Following discussion and consideration of budget requirements for the forthcoming financial year, it was unanimously agreed that the Precept would be raised to £8,000.00 to meet NLPCs financial obligations for the year 2018/19. The Clerk to submit the precept request to WDC.

#### **15. Planning Matters**

**15.1 To note and consider planning applications received:** None.

**15.2 To note planning applications received and considered under delegated powers:** None.

**15.3 To note planning application decisions received:**

W/17/2032 - The Clangers, 28 Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ - Certificate of existing lawful development for existing residential unit – Lawful. Noted.

**15.4 To note planning application updates received:** None.

**15.5 To note and consider planning appeal notifications received:** None.

**15.6 To note planning appeal decisions received:** None.

**15.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)** None.

**16. Parish Report**

- WCC Cllr Caborn gave a short report on budgets, and the pressures WCC are facing.
- WDC Cllr Phillips briefly mentioned the plans regarding moving WDC offices, and advised that the leisure centre refurbishment programme is going well.
- There was a brief discussion regarding the layby on Canada lane.

**17. Date of Next Meeting**

Tuesday 13 February 2018 – Ordinary Meeting

The Chairman closed the meeting at 21.40 pm