

# NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL  
(tel: 01926 843534, email: nortonlindseypc@outlook.com)

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To All Members of the Council

8 June 2017

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in the Church Room on Tuesday 13 June 2017 at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed:

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Mrs Jennifer Bendall  
Clerk and Responsible Financial Officer

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## Agenda

1. **Chairman's notice regarding the recording and filming of the meeting**
2. **Record of members present**
3. **Apologies and acceptance of reasons for absence**
4. **Declaration of Interest (existence and nature) on Items on the Agenda**  
Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.
5. **Public Comments**  
Period of up to 15 minutes where public comments are invited. The public can also use this time to address any issues to WDC Cllrs Rhead and / or Phillips.
6. **To receive an update from the Village Hall Committee**
7. **To approve the Minutes of the Annual and Ordinary Meetings held on 9 May 2017**
8. **Chairman's / Clerk's report**
9. **Matters arising**
10. **Parish Council Action Plan update**  
*To include confirmation of completion dates and lead*
11. **To carry out the annual review of the Norton Lindsey Parish Plan Action List**
12. **To receive the completed Housing Needs Survey**
13. **Annual Return for the year ended 31 March 2017**
  - 13.1 **To note completion of the Internal Audit, and to consider comments made by the internal auditor**
  - 13.2 **To consider, approve and sign the Annual Governance Statement 2016/17**
  - 13.3 **To consider, approve and sign the Accounting Statements 2016/17**
14. **To discuss the report in the May 2017 Claverdon Parish News regarding the Claverdon Community Land Trust option for a land acquisition at Gannaway Farm, Norton Curlieu**
15. **To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**
16. **Correspondence and Communications Report (circulated to Councillors prior to meeting)**

**17. Finance Matters**

**17.1 To note payments received since last meeting:**

NatWest Bank Plc - interest

**17.2 To note payments made since last meeting:**

Clerk's Salary - May 2017

Came & Company – insurance premium

**17.3 To note expenditure for approval:**

None

**17.4 To note income and expenditure year to date**

**17. Planning Matters**

**17.1 To note and comment on planning applications received:**

Cannings Farm, Canada Lane W/17/0911 - Change of use of 2 no. agricultural buildings to 2 no. dwellings (Use Class C3)

12 Mill Close, Norton Lindsey W/17/0997 - Erection of a first floor side extension; a single storey rear and front extension

**17.2 To note decisions received:**

Norton Lindsey Village Hall W/16/2330 – permission granted

**17.3 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)**

**18. Parish Report**

To include Warwick District Council and Warwick County Council reports

**19. Date of Next Meeting**

Tuesday 18 July 2017 – Ordinary Meeting