

NORTON LINDSEY PARISH COUNCIL

Clerk to the Council: Mrs Jennifer Bendall, 7 Brick Kiln Close, Norton Lindsey, Warwick, CV35 8DL
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To All Members of the Council

8 June 2016

You are hereby summoned to attend an Ordinary Meeting of Norton Lindsey Parish Council to be held in the Church Room on **Monday 13 June 2016** at 7.45pm, for the purpose of transacting the following business.

Press and Public are invited to attend.

Signed:



Mrs Jennifer Bendall
Clerk and Responsible Financial Officer

Agenda

1. **Chairman's notice regarding the recording and filming of the meeting**
2. **Record of members' present**
3. **Apologies and acceptance of reasons for absence**
4. **Declaration of interest (existence and nature) on items on the agenda**
Councillors are reminded that under the Code of Practice they are asked to declare personal interests in any item on the agenda, and the nature of the interest. Should that interest be considered prejudicial to the matter under discussion, they should leave the room and not seek improperly to influence any decision on that matter.
5. **Public comments**
Period of up to 15 minutes where public comments are invited. The public can also use this time to address any issues to WDC Cllrs Rhead and / or Phillips.
6. **To approve the Minutes of the Annual and Ordinary Meetings held on 10 May 2016 and the Extraordinary Meeting held on 1 June 2016**
7. **To elect the Vice Chairman of the Council**
8. **Chairman's report**
9. **Matters arising**
10. **To agree the Parish Council Action Plan for 2016/17, and to receive updates to existing action points**
11. **To review NLPC's Risk Assessment, Publication Scheme and Standing Orders**
12. **To review NLPC's Asset Register**
13. **To note completion of the Internal Audit, and to approve the Accounting and Annual Governance Statements for the Annual Return for the year ended 31 March 2016**
14. **To consider the traffic calming design brief prepared by WCC**
15. **To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**
16. **Correspondence and Communications Report (circulated to Councillors prior to meeting)**

17. Finance Matters

- 17.1 To note payments received since last meeting:
None
- 17.2 To note payments made since last meeting:
Clerk's Salary - May
Came & Company – insurance premium
- 17.3 To note expenditure for approval:
None
- 16.4 To review the Clerk's salary following receipt of notification from NALC of the 2016-2018 national salary award for Clerks

18. Planning Matters

- 18.1 To note and comment on planning applications received:
None
- 18.2 To note decisions received:
Kingswood, New Road W/16/0520 - granted
- 18.3 To discuss matters of concern regarding building works within Norton Lindsey Parish

19. Parish Report

To include Warwick District Council and Warwick County Council reports

20. Date of Next Meeting

Tuesday 12 July 2016 – Ordinary Meeting